

## Minutes

**Meeting:** Kirkland Cultural Arts Commission  
**Date:** Wednesday, April 17, 2024 @ 5:45 PM  
**Location:** Rose Hill Room, City Hall  
and Virtual Zoom Conference 2

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1. **CALL TO ORDER** – Chair Alisa Sargsyan called the meeting to order at 5:45pm
2. **ATTENDANCE**  
Members: Luana Hancock, Prashant Walia, Alisa Sargsyan, Chris Lye, Ana Aguirre, Maya Park-Weber, Vivian Liu  
Staff: Erika Mascorro, Carmine Anderson  
Guests: Henry Haro/IT Dept GIS, Mary Gardocki/Parks & Community Services, Jenna McInnis/Public Works, and Andre Simmons/IT Dept GIS  
Absent: Sage Sommers (excused)
3. **PUBLIC COMMENT** – no public attendance, no comment
4. **ADOPTION OF MINUTES**
  - a. The minutes of the March 20, 2024, meeting were unanimously approved with no discussion, no objections.
5. **ACTION ITEMS** – no action items
6. **BUSINESS AND DISCUSSION**
  - a. Mural Committee Update – Ana Aguirre
    - i. Presentation: Jenna McInnis PW – Totem Lake Park Mural  
Summary: PW contracting with Urban Artworks. PW will bring art design options back to KCAC. Target installation September 2024.
    - ii. Staff will share Public Art Guidelines with Jenna McInnis
  - b. Fire Stations 1% Art Committee Update – Chris Lye
    - i. FS21 site walk in May for sculpture location. Target installation Dec 2024.
    - ii. FS26 artist final design Council consent May. Installation July (FS completion Feb 2025)
  - c. Stores to Shores 1% Art (Greenways) Committee Update – Luana Hancock
    - i. Committee in process of selecting consultant with fall 2024 installation.
  - d. Support Infrastructure Committee Update – Prashant Walia
    - i. Presentation (10mn) Henry Haro and Andre Simmons City GIS Team  
GIS Team shared two applications they've designed. 1) Art location on the GIS map, and 2) Art metrics by population and demographics  
Next step to share with CMO leadership.
  - e. Utility Box Art Wraps – Vivian Liu – no updates
  - f. Park Lane Exhibit Update – Alisa Sargsyan
    - i. Completed deinstall of Salmon in Frame on Plinth 5
    - ii. Engineer consultant will prepare safety guidelines for use on future art calls.
  - g. Kalakala Project Update – Alisa Sargsyan
    - i. RFP for art consultant closed. No responses. Staff making direct calls on leads.
  - h. DEIB Training Update – training video scheduled for future meeting.

**7. GOOD OF THE ORDER**

- a. Child Care Services for Boards & Commissions documents distributed.
- b. Remember to RSVP for Community Appreciation Night May 15
  - i. KCAC 2023 Year Highlights
  - ii. Staff will confirm if Donielle Stevens will be recognized for time on the KCAC
  - iii. Chair Alisa will be the pianist.
- c. KCAC Member To-Do's
  - i. Open Government Training for newly appointed and re-appointed Please complete within 90 days. Download certificate and complete and email to City Clerk, Kathi Anderson.
  - ii. Code of Ethics and Conduct Code affidavits signed.
    - 1. staff will send to those members who still need to complete these.
- d. Truck Eating Bridge Project
  - i. Ana Aguirre as Chair of Mural Committee will take next steps in communication with Everest NA regarding truck eating bridge mural.
  - ii. KCAC agreed that the truck mural will fall under the mural committee led by Ana.
- e. Roster updated with new Sr Community Engagement Coordinator Daniel Lazo who starts mid-May.

**8. ADJOURN** - Chair Alisa Sargsyan adjourned the meeting at 6:50 pm

Next meetings:

May 22 - Presentation: Sound Transit Art Program – Ashley Long

June 19

July 17

August 21

September 18

October 16

November 20

December – no meeting