

KIRKLAND PARK BOARD
Minutes of Regular Meeting
April 24, 2024

1. CALL TO ORDER

The April 24, 2024 Park Board regular meeting was called to order at 7:00 PM by Chair Mike Holland.

2. ROLL CALL

Members Present: Board member Juliana Born, Board member Katherine Kearny, Board member Jared Silvia, Board member Crystal Thimsen, Vice Chair Amy Ambrosini, Chair Mike Holland

Members Absent: Board member Tara Bobbarjung, Board member Tammy Cohen

Staff Present: Director Lynn Zwaagstra, Deputy Director John Lloyd, Parks Maintenance & Operations Manager Jason Filan, Recreation Manager Sara Shellenbarger, Park Planning & Development Manager Mary Gardocki, Recreation Supervisor Maryke Burgess, Program Coordinator Jazmine Quintero, Administrative Assistant Emily Lima Welch

Recording Secretary: Administrative Assistant Emily Lima Welch

3. WELCOME NEW PARK BOARD MEMBERS

New board members, Jared Silvia and Juliana Born were introduced and welcomed by staff and board members.

PARK BOARD RECESSED AT 7:13PM
PARK BOARD RECONVENED AT 7:17PM

4. AGENDA ADDITIONS/CHANGES

No changes.

5. ITEMS FROM THE AUDIENCE

Roshan P.

6. APPROVAL OF MINUTES

The March 27, 2024 Park Board meeting minutes were presented to the Board and approved by unanimous consent.

7. BUSINESS ITEMS

a. Park Board Roles and Responsibilities

Lynn Zwaagstra, Director outlined the roles, responsibilities, and expectations of Park Board members, and the function of the Park Board within City and City Council operations.

Staff answered questions and received comments from the Board.

b. 4th of July Parade Preview

Jazmine Quintero, Program Coordinator provided a preview of the 2024 Celebrate Kirkland 4th of July parade and community event, highlighting the 25th Anniversary of the event and how the Park Board can be involved with this event.

Staff answered questions from the Board.

PARK BOARD RECESSED AT 8:07PM
PARK BOARD RECONVENED AT 8:12PM

c. PROS Plan Check In

Mary Gardocki, Park Planning & Development Manager lead a discussion of PROS Plan Section I: Goals, Objectives, and Action Plan.

The Board and Staff discussed PROS goals, changes and updates, and priorities.

d. Park Board Member Reports

Board Member Silvia reported that the Juanita Neighborhood hosted an Earth Day event, attended by Kirkland Conserves and by Green Kirkland Partnership.

Staff answered questions from the Board.

No additional park board member reports were presented.

8. COMMUNICATIONS

a. Correspondence

No correspondence received.

b. Department Monthly Report

The department monthly report was emailed to Board members and posted online.

c. Staff Updates and Information

Deputy Director Lloyd reminded the Board of the annual Community Appreciation Night upcoming on May 15th. He also noted that the Houghton Park & Ride is actively in progress.

Deputy Director Lloyd opened the floor to reassign neighborhood association meetings. Board Member Born agreed to be the liaison for the Market Neighborhood Association, and Board Member Silvia will liaison for the North Rose Hill Neighborhood Association.

Park Planning & Development Manager Gardocki reported on the development of a mural on the restroom building at Totem Lake Park. Urban Works will assist City Staff to match them with artists for the project, and the concept art will be presented to Park Board in future sessions. She also mentioned that Parks Staff will be working with the Parks & Community Foundation to continue to develop the Fisk Family Park.

Recreation Manager Shellenbarger reported that both Recreation & Parks recruitment for the summer season is going well, though Recreation still has a few open postings.

Staff answered questions from the Board.

d. Comments from the Chair
No additional comments.

8. FUTURE AGENDA ITEM REQUESTS

Next month's agenda is expected to include the Fisk Family Park development plan, volunteer program update, and Marina Park 60% development update.

9. ADJOURNMENT

Chair Mike Holland adjourned the meeting at 9:15 PM by unanimous consent.

Emily Lima Welch

Emily Lima Welch, Recording Secretary
Parks and Community Services

Mike Holland

[Mike Holland \(Jun 24, 2024 07:53 PDT\)](#)

Mike Holland, Chair
Park Board