

**KIRKLAND PARK BOARD**  
**Minutes of Regular Meeting**  
**May 22, 2024**

**1. CALL TO ORDER**

The May 22, 2024 Park Board regular meeting was called to order at 7:01 PM by Chair Mike Holland.

**2. ROLL CALL**

Members Present: Board member Tara Bobbarjung, Board member Juliana Born, Board member Tammy Cohen, Board member Katherine Kearny, Board member Jared Silvia, Board member Crystal Thimsen, Chair Mike Holland

Members Absent: Vice Chair Amy Ambrosini

Staff Present: Director Lynn Zwaagstra, Deputy Director John Lloyd, Parks Maintenance & Operations Manager Jason Filan, Recreation Manager Sara Shellenbarger, Park Planning & Development Manager Mary Gardocki, Green Kirkland Supervisor Jodie Galvan, Administrative Assistant Emily Lima Welch

Recording Secretary: Administrative Assistant Emily Lima Welch

**3. AGENDA ADDITIONS/CHANGES**

None.

**4. ITEMS FROM THE AUDIENCE**

None.

**5. APPROVAL OF MINUTES**

The April 24, 2024 Park Board meeting minutes were presented to the Board and approved by unanimous consent.

**6. BUSINESS ITEMS**

a. Totem Lake Park Mural

Mary Gardocki, Parks Planning & Development Manager presented on behalf of Jenna McInnis, Solid Waste Programs Lead on the planning process for the Totem Lake Park mural. Park Board will be given an opportunity later this year to review mural designs, and installation of the mural is targeted for September 2024.

Mary Gardocki introduced Maureen Colaizzi, Capital Projects Coordinator and Brian Baker, Capital Improvements Program Supervisor to the Board.

Staff answered questions from the Board.

b. Volunteer Program Update

Jodie Galvan, Green Kirkland Supervisor provided an overview of PCS volunteer programming and partners, including the Green Kirkland Partnership, the Park Beautification Program, Adopt-a-Park, City Fruit, the Tilth Alliance, as well as noting other Recreation volunteer opportunities, such as at Celebrate Kirkland and the Juanita Friday Market.

Staff answered questions from the Board.

c. Fisk Family Park Development Update

Mary Gardocki, Parks Planning & Development manager led the discussion, and introduced several members of the Kirkland Parks & Community Foundation (KPCF) and Kelly Wilkinson, Planner from the Planning & Building Department to the Park Board.

Mary Gardocki reviewed the outcomes of a stakeholder tour of the Fisk Family Park on May 7<sup>th</sup> 2024, which included attendees from the KPCF, Park Board members, and City Staff. The tour reviewed the history of the site and structure, the existing conditions (including the 50-foot critical area buffer around the stream), and discussed future development options to make the site clean and safe for public access.

The Board, KPCF, and Staff discussed. KPCF invited the Board to its upcoming fundraiser occurring on June 6<sup>th</sup>, 2024.

d. Everest Park Restroom 30% Design Update

Mary Gardocki, Park Planning & Development Manager and Brian Baker, Capital Improvements Program Supervisor reported on the 30% design update at Everest Park. They reviewed the existing conditions with the Board, and introduced the proposed site layout, and called attention to the re-orientation of the restroom building, improved ADA accessibility, and other park amenities around the facility.

The Board and Staff discussed, and Staff answered questions from the Board.

e. Park Board Member Reports

No park board member reports were presented.

**PARK BOARD RECESSED AT 8:24 PM**  
**PARK BOARD RECONVENED AT 8:27 PM**

**7. COMMUNICATIONS**

a. Correspondence

Rachel Aspuria  
Philip Behrend  
Chris Hui  
Jennifer Loy  
Jason Mical  
Jon Miner  
Jeremy Nguyen  
Joohee Tse

John Lloyd, Deputy Director addressed the volume of correspondence received regarding volleyball in Kirkland, noting that members of the community had added signage to the Juanita Beach volleyball courts to encourage reaching out to your local park board—and they did!

Lynn Zwaagstra, Director addressed the correspondence regarding ADA parking at Juanita Beach Park – North, noting that Staff was able to meet with the constituent, and successfully meet the request for additional ADA parking at that site.

Lynn Zwaagstra, Director addressed the correspondence regarding Carillon Woods. The issue has been revisited now with many levels of City governance, as well as with various members of City Council and Park Board. The Parks Management staff will continue their current service level and management of the site.

b. Department Monthly Report

The department monthly report was emailed to Board members and posted online.

c. Staff Updates and Information

John Lloyd, Deputy Director reported that the temporary Houghton Park & Play community gardens are installed and being assigned based on the existing pea patch waitlist. Pickleball courts are close to completion, and are waiting on concrete to cure before painting and net installation. Pickleball courts are expected to open in June, and the skate park / pump track is expected to be installed in July.

Sara Shellenbarger, Recreation Supervisor reported on the launch of the KTUB website and social media, as well as the KTUB design competition. The winning design will be used for swag, social media, flyers and more. Recreation is also recruiting for KTUB Launch Team volunteers to support facility setup, including selecting paint, furniture, and more. We are still on target for a soft opening on September 3<sup>rd</sup> 2024 and a grand opening on September 18<sup>th</sup> 2024.

Lynn Zwaagstra, Director covered the Kraken proposal as it was discussed with City Council on May 21<sup>st</sup> 2024. There is strong interest from the Council and the community, but Lynn also reminded the Board that the proposal is still in early stages—City staff will continue doing due diligence to review the for economic benefit and for public benefit to the community.

d. Comments from the Chair

None.

## 8. FUTURE AGENDA ITEM REQUESTS

In June, the current schedule includes further discussion on the PROS plan, and Mary Gardocki will also plan to cover Marina Park shoreline design and maintenance enhancements.

Board member Silvia noted he would like to hear more about parking and parking lot safety at park sites during the summer, in particular at O.O. Denny Park and the north lawn Juanita Beach Park.

## 9. ADJOURNMENT

Chair Mike Holland adjourned the meeting at 9:15 PM by unanimous consent.

*Emily Lima Welch*

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Emily Lima Welch, Recording Secretary  
Parks and Community Services

*Mike Holland*

[Mike Holland \(Aug 5, 2024 11:44 PDT\)](#)

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Mike Holland, Chair  
Park Board