

# City of Kirkland Draft 2044 Capital Facilities Element Goals and Policies

Revised: 6/17/2024

The following goals and policies have been reviewed for consistency with PSRC Vision 2050 Multi-County Planning Policies (MPPs)<sup>1</sup> for Public Services (pages 15-17) and King County Countywide Planning Policies (CPPs)<sup>2</sup>, for Public Facilities and Services (pages 60 – 66). Staff has also reviewed the following goals and policies for consistency with the City of Kirkland Comprehensive Plan Equity Review report<sup>3</sup>.

Existing Element Goals and Policies	Proposed Goals and Policies <del>Deleted text shown in strikethrough.</del> <u>Added text shown in underline.</u>	Staff Notes	Revision Required Per: (State, Regional, County, Equity Review etc.)	PC Comments (4/11/24)
Theme: Thoughtful planning of facilities that contributes to public health, <u>equitable access</u> , and quality of life.				
<b>Goal CF-1: Contribute to the quality of life in Kirkland through the planned provision of public capital facilities and utilities.</b>	<b>Goal CF-1: Contribute to the quality of life in Kirkland <u>for both current and future generations through the planned provision of, and equitable access to, public capital facilities and utilities.</u></b>	Key concepts: Quality of life, planning  Amendment to align with MPP, CPP, equity review, and Sustainability, Climate and Environment Element	Aligns with MPP, CPP Public Facilities and Services Goals, equity review	PC supports this draft goal and has no comments.
<b>Policy CF-1.1: Determine needed capital facilities and utilities based on adopted level of service and forecasts of growth in accordance with the Land Use Element.</b>		Key concepts: Level of service, coordination with planned growth in Land Use Element		
<b>Policy CF-1.2: Design public facilities to be sensitive in scale and design with surrounding uses, and to incorporate common design elements which enhance a sense of community and neighborhood identity.</b>	<b>Policy CF-1.2: Design public facilities to be sensitive in scale and design with surrounding uses, <del>and to incorporate common design elements which enhance a sense of community and neighborhood identity.</del></b>	Key concepts: design, scale, community and neighborhood identity  Amendment to align with MPP, CPP, and equity review	Aligns with aligns with MPP-PS-29, equity review	PC supports this draft policy and has no comments.
No existing policy	<b>Policy CF-1.3: Provide affordable and equitable access to public services to all communities, especially the historically underserved. Prioritize investments to address disparities.</b>	Amendment to align with MPP, CPP, and equity review	Adopts with CPP-PF-2, and aligns with MPP-PS-29, equity review	
<b>Policy CF-1.3: Encourage public amenities and facilities which serve as catalysts for beneficial development.</b>	<b>Policy CF-1.34:</b>	Key concepts: public benefits and amenities.		

<sup>1</sup> <https://www.psrc.org/media/1695>

<sup>2</sup> [https://kingcounty.gov/~media/depts/executive/performance-strategy-budget/regional-planning/CPPs/2021\\_CPPs-Adopted\\_and\\_Ratified.ashx?la=en](https://kingcounty.gov/~media/depts/executive/performance-strategy-budget/regional-planning/CPPs/2021_CPPs-Adopted_and_Ratified.ashx?la=en)

<sup>3</sup> <https://www.kirklandwa.gov/files/sharedassets/public/v/1/planning-amp-building/kirkland-2044-comp-plan/equity-review-report-kirkland-comprehensive-plan-econorthwest-final20221108.pdf>

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<b>Policy CF-1.4:</b> Protect public health and environmental quality through the appropriate design and construction of public facilities and through responsible maintenance and operating procedures.	<b>Policy CF-1.45:</b> Protect <u>and enhance</u> public health and environmental quality through the appropriate <u>location, design, and construction</u> of public facilities and through responsible maintenance and operating procedures.	Key concepts: public health, environment quality in design, maintenance, and operation.  Amendment to align with MPP and equity review	Aligns with MPP-PS-1, equity review	PC supports this draft policy and has no comments.
No existing policy	<b>Policy CF-1.6:</b> Consider climate change, economic, <u>equity, and public health impacts when siting, and building and operating essential public services and facilities.</u>	Amendment to align with MPP, CPP, equity, and Sustainability, Climate and Environment Element	Adopts CPP-PF-25, and aligns with MPP-PS-29, equity review	
No existing policy	<b>Policy CF-1.7:</b> Establish new or expanded sites for <u>public facilities, utilities, and infrastructure in a manner that ensures disaster resiliency, public service recovery, and climate change impacts.</u>	Amendment to align with MPP, CPP, and Sustainability, Climate and Environment Element	Adopts CPP-PF-27	
Theme: Apply sustainable design, construction, <u>and operation of public facilities.</u>				
<b>Goal CF-2: Implement sustainable development principles with the design and construction of public facilities.</b>	<b>Goal CF-2: Implement sustainable development principles with the design, <del>and construction,</del> <u>maintenance, and operation of public facilities.</u></b>	Key concepts: sustainable design and construction  Amendment to align with MPP, CPP, and Sustainability, Climate and Environment Element  Staff amended CF-2.1 based on 4/11/24 PC comments.	Aligns with MPP-PS-14, CPP-PF-15	PC supports this draft goal. PC would like to incorporate renewable energy into this section of policies.
<b>Policy CF-2.1:</b> Promote conservation of energy, water, and other natural resources and reduce waste in the location, design of public facilities and utilities using a variety of techniques, including low impact development and sustainable development practices.	<b>Policy CF-2.1:</b> Promote conservation of energy, water, and other natural resources and reduce waste in the location, design of public facilities and utilities using a variety of techniques, including low impact development, <u>renewable energy,</u> and <u>other</u> sustainable development practices.	Key concepts: Design for energy conservation, low-impact development.		
<b>Policy CF-2.2:</b> Use life cycle cost analysis to determine the most cost-effective facility design and construction strategies over the lifetime of a public facility.	<b>Policy CF-2.2:</b> Use lifecycle <del>planning cost</del> <u>and embodied carbon</u> analysis to determine the most cost-effective <u>low carbon</u> facility design and construction strategies over the lifetime of a public facility.	Key concepts: Implementation cost and time impacts to the life-cycle of projects	Aligns with MPP-PS-14, CPP-PF-15	Amended per PC feedback.

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		Amendment to align with MPP, CPP, and Sustainability, Climate and Environment Element		
No existing policy	<b><u>Policy CF-2.3:</u></b> <i>Reduce the rate of energy consumption through efficiency and conservation as a means to lower energy costs and mitigate environmental impacts associated with traditional energy supplies.</i>	Amendment to align with MPP, CPP, and Sustainability, Climate and Environment Element	Adopts CPP-PF-15	
No existing policy	<b><u>Policy CF-2.4:</u></b> <i>Invest in and promote the use of low-carbon, renewable, and alternative clean energy resources to help meet the City's long-term energy needs, reduce environmental impacts associated with traditional energy supplies, and increase community sustainability.</i>	Amendment to align with MPP, CPP, and Sustainability, Climate and Environment Element	Adopts CPP-PF-16	
No existing policy	<b><u>Policy CF-2.5:</u></b> <i>Invest in cost-effective, environmentally sustainable, and proactive plans to maintain and replace critical city and facility infrastructure.</i>	Amendment to align with MPP, CPP, and Sustainability, Climate and Environment Element	Aligns with principle 'h' of resolution R-5622 of 2025-2030 CIP Priorities, aligns with MPP-PS-4	PC supports this draft policy and has no comments.
Theme: Apply multiple approaches in response to growth.				
<b>Goal CF-3: Provide a variety of responses to the demands of growth on capital facilities and utilities.</b>		Key concepts: Respond to growth		
<b>Policy CF-3.1:</b> <i>Concentrate land use patterns to encourage efficient use of transportation, water, sewer and surface water management facilities and solid waste, police, and fire protection services in order to reduce the need to expand facilities and services.</i>		Key concepts: Efficient growth patterns, facilities, and services		

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<b>Policy CF-3.2:</b> Provide additional public facility capacity consistent with available funding when existing facilities are used to their maximum level of efficiency.		Key concepts: Expand capacity only after maximizing facility efficiency and when funds are available																
<b>Policy CF-3.3:</b> If all other responses to growth fail, then restrict the amount and/or location of new development in order to preserve the level of service of public facilities and utilities.		Key concepts: Restrict growth to meet level of service standards																
Theme: Set <b>standards</b> to adequately meet community service needs.																		
<b>Goal CF-4: Identify level of service standards that ensure adequate public facilities to serve existing and future development.</b>		Key concepts: Set adequate Levels of Service (LOS) standards for existing and future development.																
<p><b>Policy CF-4.1:</b> Use the following level of service standards for determining the need for public sewer and water facilities:</p> <p>Table CF-1: Sewer and Water Level of Service</p> <table border="1" data-bbox="229 1215 860 1564"> <thead> <tr> <th>Facility</th> <th>Standard</th> </tr> </thead> <tbody> <tr> <td>Water distribution for residential use</td> <td>103 gallons per day per person</td> </tr> <tr> <td>Water distribution for all other uses (irrigation, business and fire suppression)</td> <td>249 gallons per day per person (includes 1.5 million gallons for fire storage)</td> </tr> <tr> <td>Sanitary sewer collection</td> <td>100 gallons per day per person</td> </tr> </tbody> </table>	Facility	Standard	Water distribution for residential use	103 gallons per day per person	Water distribution for all other uses (irrigation, business and fire suppression)	249 gallons per day per person (includes 1.5 million gallons for fire storage)	Sanitary sewer collection	100 gallons per day per person	<p><b>Policy CF-4.1:</b> Use the following level of service standards for determining the need for public sewer and water facilities:</p> <p>Table CF-1: Sewer and Water Level of Service</p> <table border="1" data-bbox="898 1215 1535 1749"> <thead> <tr> <th>Facility</th> <th>Standard</th> </tr> </thead> <tbody> <tr> <td><del>Water distribution for residential use</del></td> <td><del>103 gallons per day per person</del> <u>Water distribution, supply, pumping and storage capacity per the City's current Water System Plan to provide safe and reliable drinking water for domestic, commercial, irrigation, and fire suppression uses.</u></td> </tr> <tr> <td><del>Water distribution for all other uses (irrigation, business and fire suppression)</del></td> <td><del>249 gallons per day per person (includes 1.5 million gallons for fire storage)</del></td> </tr> </tbody> </table>	Facility	Standard	<del>Water distribution for residential use</del>	<del>103 gallons per day per person</del> <u>Water distribution, supply, pumping and storage capacity per the City's current Water System Plan to provide safe and reliable drinking water for domestic, commercial, irrigation, and fire suppression uses.</u>	<del>Water distribution for all other uses (irrigation, business and fire suppression)</del>	<del>249 gallons per day per person (includes 1.5 million gallons for fire storage)</del>	<p>Key concepts: Sets LOS based on usage limits per person.</p> <p>Amendment refers to Functional Plan for setting level of service standards for water and sewer.</p>		
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<p><b>Policy CF-4.2:</b> Use the following level of service standards for determining the need for transportation facilities, including auto, bicycle and pedestrian improvements, and transit service:</p> <p>Table CF-2: Transportation Level of Service</p> <table border="1" data-bbox="220 995 860 1755"> <thead> <tr> <th>Level of Completion Area</th> <th>What is to be completed with the 20 year plan</th> </tr> </thead> <tbody> <tr> <td>Maintain: Pavement condition</td> <td>All collector and arterial streets have new surfaces.</td> </tr> <tr> <td>Walk: School walk routes</td> <td>Sidewalk on one side of school walk routes on collector and arterial streets.</td> </tr> <tr> <td>Walk: 10 minute neighborhoods</td> <td>Sidewalk on one side of collector and arterial streets in highest scoring 10 minute neighborhood routes.</td> </tr> <tr> <td>Walk: Crosswalks</td> <td>Upgrade 85 crosswalks on arterials that have limited improvements and 71 crosswalks with poor lighting.</td> </tr> <tr> <td>Bike: On-street bike lanes</td> <td>Improve the bike system to better than 5' wide unbuffered lanes.</td> </tr> </tbody> </table>	Level of Completion Area	What is to be completed with the 20 year plan	Maintain: Pavement condition	All collector and arterial streets have new surfaces.	Walk: School walk routes	Sidewalk on one side of school walk routes on collector and arterial streets.	Walk: 10 minute neighborhoods	Sidewalk on one side of collector and arterial streets in highest scoring 10 minute neighborhood routes.	Walk: Crosswalks	Upgrade 85 crosswalks on arterials that have limited improvements and 71 crosswalks with poor lighting.	Bike: On-street bike lanes	Improve the bike system to better than 5' wide unbuffered lanes.	<p><del><b>Policy CF-4.2:</b> Use the following Level of service standards per the City's Transportation Strategic Plan for determining the need for transportation facilities, including auto, bicycle and pedestrian improvements, and transit service.:</del></p> <p>(Remove Table CF-2)</p>	<p>Key concepts: Sets transportation facility LOS per mode</p> <p>Amendment refers to Functional Plan for setting level of service standards for transportation.</p>		
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<p><b>Policy CF-4.4:</b> Provide, or arrange for others to provide, the capital improvements listed in this Capital Facilities Plan needed to achieve and maintain standards adopted in this Plan.</p>	<p><b>Policy CF-4.43:</b> Provide, or arrange for others to provide, the capital improvements listed in this Capital Facilities Plan needed to achieve and maintain standards adopted in this Plan.</p>	<p>Key concepts: City or others provide capital improvement based on LOS</p>				
<p>Theme: Ensure facilities meet service standards and are installed within the expected time period.</p>						
<p><b>Goal CF-5:</b> Ensure that water, sewer, and transportation facilities necessary to support new development are available and adequate, and concurrent with new development, based on the City's adopted level of service standards.</p>		<p>Key concepts: Ensure all new development meets capital facilities' LOS</p>				



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<i>Policy CF-5.1: Monitor the levels of service for water, sewer and transportation facilities and ensure that new development does not cause levels of service to decline below the adopted standards.</i>		Key concepts: Monitor so new development does not decline set LOS		
<i>Policy CF-5.2: Ensure levels of service for water and sewer are adequate no later than occupancy and use of new development.</i>		Key concepts: Water and Sewer LOS available at occupancy		
<i>Policy CF-5.3: Ensure levels of service for road facilities are met no later than six years after occupancy and use of new development.</i>		Key concepts: Road <u>capacity</u> no later than six years from occupancy		
Theme: Ensure adequate capital facility funding.				
<b>Goal CF-6: Provide needed public facilities that are within the ability of the City to fund or within the City's authority to require others to provide.</b>		Key concepts: Provide facilities with expected funds and within expected time		
<i>Policy CF-6.1: Base the Capital Facilities Plan on conservative estimates of current local revenues and external revenues that are reasonably anticipated to be received by the City.</i>		Key concepts: Use conservative estimates for Capital Facilities Plan funding		
<i>Policy CF-6.2: Consider adjustments to the adopted levels of service, land use plan and/or revenue sources if funding is not available to finance capacity projects for capital facilities and utilities.</i>		Key concepts: Consider LOS adjustments if needed.		
<i>Policy CF-6.3: Use a variety of funding sources to finance facilities in the Capital Facilities Plan.</i>		Key concepts: Use multiple sources of funding.		

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<b>Policy CF-6.4:</b> Utilize the surface water utility to fund projects needed to meet established level of service standards.		Key concepts: Direct surface water utility funds to projects		
<b>Policy CF-6.5:</b> Match revenue sources to capital projects on the basis of sound fiscal policies.		Key concepts: Use sound fiscal policies		
<b>Policy CF-6.6:</b> Arrange for alternative financial commitments in the event that revenues needed for concurrency are not received from other sources.		Key concepts: Make alternative financial arrangements to ensure LOS is met.		
<b>Policy CF-6.7:</b> Revise the financing plan in the event that revenue sources that require voter approval in a referendum are not approved.		Key concepts: Funding and voter approval		
<b>Policy CF-6.8:</b> Ensure that the ongoing operating and maintenance costs of a capital facility are financially feasible prior to constructing the facility.		Key concepts: Ensure financial feasibility prior to construction		
<b>Policy CF-6.9:</b> Ensure that new development pays a proportionate share of the cost of new facilities needed to serve such development, including transportation facilities, parks, or the extension of water and sewer lines as needed to serve the development proposal.	<b>Policy CF-6.9:</b> Ensure that new development pays a proportionate share of the cost of new facilities needed to serve such development, including transportation facilities, parks, <u>fire and EMS</u> , or the extension of water and sewer lines as needed to serve the development proposal.	Key concepts: Development pays its fair share  Consistency amendment		
<b>Policy CF-6.10:</b> Where appropriate, the City may use local improvement districts or latecomer fees to facilitate the installation of public facilities needed to service new development.	<b>Policy CF-6.10:</b> Where appropriate, the City may use local improvement districts, <u>Tax Increment Financing (TIF)</u> , or latecomer fees to facilitate the installation of public facilities needed to service new development.	Key concepts: Use LID or latecomer fees when needed  Consistency amendment		

Existing Element Goals and Policies	Proposed Goals and Policies <del>Deleted text shown in strikethrough.</del> <u>Added text shown in underline.</u>	Staff Notes	Revision Required Per: (State, Regional, County, Equity Review etc.)	PC Comments (4/11/24)
<i>Policy CF-6.11: Where appropriate, the City may use infrastructure financing programs to fund capital improvements in areas designated for growth.</i>		Key concepts: Infrastructure financing programs		
Theme: Collaborate both internally and externally to maintain consistency with adopted plans, meet capital facility needs, <b>and support local and regional growth planning objectives.</b>				
<b>Goal CF-7: Ensure that the Capital Facilities Element is consistent with other City, local, regional, and State adopted plans.</b>	<b>Goal CF-7: Ensure that the Capital Facilities Element is consistent with other City, local, regional, and State adopted plans <u>and supports local and regional growth planning objectives.</u></b>	Key concepts: Consistency with other plans  Amendment to align with MPP, CPP	Aligns with MPP, CPP Public Facilities and Services Goals	
No existing policy	<b><u>Policy CF-7.1: Time and phase services and facilities to guide growth and development in a manner that supports the Regional Growth Strategy.</u></b>	Amendment to align with MPP, CPP	Adopts MPP-PS-3	
<b>Policy CF-7.1:</b> <i>In the event of any inconsistency between the City's Comprehensive Plan and a functional or management plan, the Comprehensive Plan will take precedence.</i>	<b><u>Policy CF-7.12:</u></b>	Key concepts: Comp Plan takes precedent amongst City plans		
<b>Policy CF-7.2:</b> <i>Reassess the Comprehensive Plan annually to ensure that capital facilities needs and utilities needs, financing and level of service are consistent, and that the plan is internally consistent.</i>	<b><u>Policy CF-7.13:</u></b>	Key concepts: Annual Comp Plan update to maintain consistency		
<b>Policy CF-7.3:</b> <i>Coordinate with non-City providers of public facilities on a joint program for maintaining adopted levels of service standards, concurrency requirements, funding, and construction of shared public facilities.</i>	<b><u>Policy CF-7.14:</u></b>	Key concepts: Coordinate with non-City public facility providers.		
<b>Policy CF-7.4:</b> <i>Ensure the efficient and equitable siting of essential regional capital facilities through cooperative and coordinated planning with other jurisdictions within the region.</i>	<b><u>Policy CF-7.15:</u></b>	Key concepts: Cooperate and coordinate with other jurisdictions for efficient and equitable siting of regional facilities		