



## Human Services Commission Meeting

Date: August 22, 2023

Time: 6:30 p.m.

Place: Virtual Zoom Meeting -

Webinar ID: [https://kirklandwa-](https://kirklandwa.gov.zoom.us/j/95665567758?pwd=eEhGaEYraThBbnlhUTdzUWVCa3c5dz09)

[gov.zoom.us/j/95665567758?pwd=eEhGaEYraThBbnlhUTdzUWVCa3c5dz09](https://kirklandwa.gov.zoom.us/j/95665567758?pwd=eEhGaEYraThBbnlhUTdzUWVCa3c5dz09)

Passcode: 822788

*The commission is directed by the City Council to advise the Parks and Community Services Department, City Manager, and City Council in leading the City's efforts to support a socially sustainable community through health and human services and programs that fulfill the basic needs of all people and enhance the quality of life in our city now and into the future.*

### AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **LAND ACKNOWLEDGEMENT**
4. **APPROVAL OF MINUTES**
  - a. June 25, 2023
5. **ITEMS FROM THE AUDIENCE**
6. **SPECIAL PRESENTATIONS**
  - a. 2023 Kirkland Health and Wellness Fair
  - b. Chabad of Kirkland, Center for Jewish Life
7. **BUSINESS**
  - a. 2024 Community Development Block Grant Public Hearing
  - b. 2023 Human Services Commission Joint Meeting with City Council
8. **COMMUNICATIONS**
  - a. Commissioner Reports
  - b. Staff Reports and Announcements
9. **ADJOURNMENT**

#### Upcoming Commission Activities:

September 26, 2023 – Regular Meeting (virtual)

October 3, 2023 – City Council Study Session 5:30pm City Hall

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**CITY OF KIRKLAND**

**HUMAN SERVICES COMMISSION**

**Minutes Commission Regular Meeting**

**July 25, 2023**

**1. CALL TO ORDER**

Vice Chair Jory Hamilton called the meeting to order at 6:31 pm

**2. ROLL CALL**

Members Present: Commissioners Melantha Jenkins, Jonathan Stutz, Gabriella Lopez, Sriram Rajagopala, Cristian Liu, and Vice Chair Jory Hamilton

Chair Gildas Cheung and Commissioner Chloe Sow excused

Staff Present: Jen Boone, Human Services Manager, Amanda Judd, Human Services Coordinator, Antoinette Smith, Human Services Coordinator

Meeting Recorder: Regi Schubiger, Youth Services Coordinator

**3. LAND ACKNOWLEDGEMENT**

Commissioner Jonathan Stutz read land acknowledgement. Commissioner Sriram Rajagopala will read the acknowledgment at the August meeting.

**4. APPROVAL OF MINUTES**

Vice Chair Jory Hamilton requested a motion to approve the May 23, 2023 minutes. Commissioner Liu made a motion for approval with a correction to a spelling error the title of item 8. Commissioner Jonathan Stutz seconded. Motion carried (Yes: 6 No: 0).

**5. ITEMS FROM THE AUDIENCE**

None

**6. SPECIAL PRESENTATIONS**

a. Brazilian Community Services

Pablo Ortega and Daiane Ferreira from Brazilian Community Services shared information regarding their services and programming provided to Eastside communities.

b. Chibad of Kirkland

Due to unforeseen circumstances, Chibad of Kirkland was unable to make their presentation. Vice Chair Jory Hamilton requested a motion to move the presentation to the August

meeting. Motion made by Commissioner Sriram Rajagopala and seconded by Commissioner Christian Liu.

c. Kirkland Senior Council

Kirkland Senior Council Chair Jack Staudt shared an update on the KSC's work plan for 2023.

## 7. BUSINESS

a. 2024 Community Development Block Grant Program

Human Services Manager Jen Boone gave a presentation providing an overview of the Community Development Block Grant (CDBG) program and the proposed distribution of CDBG funds for 2024.

d. Annual Election of Officers

Human Services Manager Jen Boone outlined the election process. Vice Chair Jory Hamilton opened the nomination process. Commissioner Jonathan Stutz nominated Jory Hamilton for Human Services Chair. Vice Chair Jory Hamilton nominated Gabriella Lopez for Vice Chair. Both were elected unanimously.

## 8. COMMUNICATIONS

a. Commissioner Reports

Commissioner Gabriella Lopez and Vice Chair Jory Hamilton recently completed the Kirkland Initiative program and highly recommended it to other commissioners.

Vice Chair Jory Hamilton shared about the Parks Measure that will be on the November 2023 ballot.

b. Staff Reports

Human Services Coordinator Anny Smith shared Eastside Civic Engagement Award that Commissioner Gabriella Lopez was awarded in May.

## 9. ADJOURNMENT

Vice Chair Jory Hamilton requested a motion to adjourn. Moved by Commissioner Jonathan Stutz and seconded by Commissioner Gabriella Lopez. The meeting was adjourned at 8:32 pm.



**CITY OF KIRKLAND**  
**Department of Parks & Community Services**  
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## MEMORANDUM

**To:** Human Services Commission

**From:** Lynn Zwaagstra, Director  
Jen Boone, Human Services Manager  
Antoinette Smith, Human Services Coordinator, Equity

**Date:** August 14, 2023

**Subject:** 2023 KIRKLAND HEALTH & WELLNESS FAIR

### **RECOMMENDATION:**

That the Human Services Commission (HSC) receive an announcement from the King County Promotores Network (KCPN) to learn about the upcoming 2023 Kirkland Health & Wellness Fair serving our Eastside communities.

### **BACKGROUND DISCUSSION:**

At the end of 2022, the City Council allocated \$40,000 per year for 2023 and 2024 to support the strategic planning and implementation of the Kirkland Health and Wellness Fair. The City is contracting with King County Promotores Network (KCPN) to organize the 2023 Kirkland Health and Wellness Fair.

"KCPN is a dedicated champion of equity and social justice in all aspects of its work. For the past six years, KCPN has been working diligently to advance trust and relationships as it relates to BIPOC<sup>1</sup> communities in the Eastside area. For the past four years, Promotores have been building opportunities for collaboration and actions that directly impact the lives of our Kirkland community in a positive light. Additionally, we allow space for the integration of natural community leaders in civic activities that are meaningful to them."<sup>2</sup>

On October 8th, 2022, KCPN, Kirkland staff, community partners, and community members gathered at Juanita High School to host the second Kirkland Health and Wellness Fair. The first fair was hosted by the City of Kirkland in 2021. As a result of the event, 921 community members were offered a range of free health and wellness services. The program included 21 booths with information and resources related to local programs and community services. The event also provided healthcare screenings, dental services, COVID-19 vaccines/boosters, flu shots, and activities for children. During the event, 269 community members completed a survey that identified 38 countries of origin and 24 languages, including specific dialects.

KCPN focused on outreach to historically marginalized populations, those who lack access to healthcare, and those who are non-English speaking members of the community. The health fair

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<sup>1</sup> Black, Indigenous, and People of Color

<sup>2</sup> KCPN Founder and Co-lead, Mercedes Cordova-Hakim, 2022

allowed people to come together, interact with other neighbors, and feel a sense of community. Additionally, this event was strategically planned based on recommendations from the Latinx community to the City of Kirkland. Further details can be reviewed in the document titled “Latinos in Kirkland”. The full report is available in **Attachment A**.

The vision for these events is to build a culture of health, inclusion, and opportunities for both people and providers in Kirkland. The aim is to keep in touch with the pulse of the community and provide insight as it relates to social determinants of health and wellness. This process can lead to further authentic services and partnerships within the Kirkland community and greater East King County.

The 2023 Kirkland Health and Wellness Fair will be held on September 16, 2023, from 10am to 2pm at Juanita High School in Kirkland WA.

For additional information about KCPN and the upcoming event, please visit the organization’s [website](#). The 2022 Kirkland Health and Wellness Fair summary is in **Attachment B**.

**Attachment A** – Latinos in Kirkland Report

**Attachment B** – 2022 Kirkland Health and Wellness Fair Summary

**Latinos in Kirkland**  
**Mi Kirkland Latino Project Report-Phase III**  
**Community Outreach & Vetting Process**

July 15, 2021-March 30, 2022

Written By: Mercedes Cordova-Hakim

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## Project Background

The COVID-19 pandemic affected the Latinx/Latino/Hispanic community disproportionately. As part of the COVID-19 response offering inclusive initiatives, the City of Kirkland sought to learn more in-depth about populations in the community where there are nonexistent, inadequate, and inequitable resources. Specifically, the City of Kirkland was looking to identify what the lack of resources are that support physical, economic, cultural, and social well-being.

In 2020, two hundred and fifty-eight (258) Kirkland Latino/Hispanic/Latinx community members participated in phase I and II of the "*Mi Kirkland Latino*" project (2021 Latinos in Kirkland).

Participants of this process shared their recommendations for a more balanced life to:

- Raise a family
- Attend school
- Work
- Access information
- Become more civically active in the City of Kirkland

In 2021 past participants, partners, and new community members met again to learn about the results of the 2020 project through a vetting process that helped name the most critical and current priorities for the Latino/Hispanic/Latinx population of Kirkland.

Thoughts, ideas, and recommendations from the community in phase III of this engagement project focused on the Latinx/Latino/Hispanic populations in Kirkland to:

- Inform the City's programs, funding, outreach, and engagement efforts
- Provide the Latinx/Latino/Hispanic community with information to build community-driven initiatives and solutions
- Develop and strengthen strategies that can be used for future civic participation and community-building efforts

This community report summarizes the findings.



## Project Description

This project builds off of work performed from the previous two contracts. The Latinos in Kirkland report provided results of a survey from the local Spanish-speaking community. This phase of the project included reaching out to the community and sharing results of the study to receive feedback. This feedback would focus on how the community recommends prioritizing their shared needs. Due to the continued uncertainty associated with COVID-19, the project will continue to connect Latinx community members with appropriate resources to get social services, financial assistance, legal assistance (including "Know Your Rights"), and public health information. The project will culminate a final report to the Community and City of Kirkland with recommendations for improving the lives of Kirkland's Latinx/Latino/Hispanic communities.

The project was implemented using the Promotores model, where community members connect with their local networks to share and gather information. The Kirkland Promotores are natural community leaders who live locally and are familiar with Kirkland and East King County. They were trained in 2019 to support the 2020 Census and expanded that work to conduct a COVID-19 response project in the spring and summer of 2020 until the present day.



## Project Timeline

Activity	Date
• Project plan, strategy, and tool design	July 2021
• Promotores hiring, training, and action plan development	September 2021
• Project implementation	October 2021 -February 2022
• Final report & Summary	February-March 2022

\* During the different stages of this project, strategies were developed and applied, considering the protection and safety of those involved based on current social/civil and COVID-19 healthy environments.

## Community Engagement

Total Vetting participants: **109**

Total packets of Information and Resources distributed: **1,297**

### Contacts from 2020

258 members from the 2020 Survey participant list were contacted	209 Responses	49 of the families/individuals had moved or had a disconnected phone
Out of the 209 responses: Total number of community members who expressed interest in the process and said they were available to participate in the process	106 Responses	
Out of the 106 – Total number of community members who confirmed vetting session participation	96 Responses	
4 Vetting Sessions-Attendance	83 Participants	

### Other

Total number of 2020 participants who were unable to attend a vetting session and provided input by phone/e-mail/other	26 Participants	
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## Packets of Information and Resources

<p>Total number of individual contacts made during 2021-2022 distribution of the community packet with information and resources</p>	<p>1,297</p>	<p>Packet contents: Public Health-Seattle-King County COVID-19 information, resources, updates, Kirkland Resource Guide (available in English &amp; Spanish), rent/mortgage information and support, Food assistance, other local service support, and PPE (masks/hand sanitizers) materials.</p> <p>An estimated 39% (388 individuals) of the packet recipients were provided with a one-on-one explanation of the packet contents.</p>
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## Vetting Sessions

Total sessions: **4**

Date	Total Participants	Mode	Participants
12/4/21	8	Virtual Session # 1	2020 Survey participants
12/6/21	22	Virtual Session #2	2020 Survey participants & community partners
12/14/21	30	In-person	Juanita High School Parents & Youth
12/15/21	15	Virtual session #3	2020 survey participants/ community partners
12/15/2021-01/15/22	8	In-person/Phone input	<b>Other:</b> New community members who expressed interest in participating and providing input

Vetting Sessions-Total participants: **83**

### Other

Date	Total Participants	Mode	Participants
December-February 2022	26	Input provided via phone/e-mail/other	Total number of 2020 participants who were unable to attend a vetting session but wanted to provide input in other forms

Other-Total participants **26**

Total participants: **109**

## Community Priorities and Recommendations for the City of Kirkland

<p><b>Prioridad #1</b>          Servicios de salud para la comunidad Latina de bajo costo/gratis/clínicas locales.</p> <p><b>Priority #1</b>          Low cost/free health services/local clinics for the Latino community.</p>	17%
<p><b>Prioridad #2</b>          Centro Comunitario Latino en Kirkland.</p> <p><b>Priority #2</b>          Latino Community Center in Kirkland.</p>	16%
<p><b>Prioridad #3</b>          Vivienda (controlada) bajo costo/costo accesible.</p> <p><b>Priority #3</b>          Low cost/accessible (controlled rent) housing.</p>	12.7
<p><b>Prioridad #4</b>          Programas para padres sobre recursos, información y educación sobre Educación Superior (becas, educación gratis,) y Técnico.</p> <p><b>Priority #4</b>          Programs for parents to learn about resources for vocational/technical and higher education (scholarships, free education).</p>	12%
<p><b>Prioridad #5</b>          Servicios sociales accesibles y gratis.</p> <p><b>Priority #5</b>          Free and accessible social services.</p>	8.9%
<p><b>Prioridad #6</b>          Mas oportunidades para participar y contribuir y ayudar a su comunidad Latina de Kirkland.</p> <p><b>Priority #6</b>          Opportunities to participate, contribute, and assist the Latino community in Kirkland.</p>	8.6 %
<p><b>Prioridad #7</b>          Oportunidad de desarrollar y tener una Relación con la policía.</p>	8%

<p><b>Priority #7</b>          Opportunity to develop a relationship with the police (Kirkland Police Depot).</p>	
<p><b>Prioridad #8 (Dos prioridades)</b></p> <ul style="list-style-type: none"> <li>• Oportunidades de trabajo y puestos o, empleos con la ciudad de Kirkland.</li> <li>• Equidad/Racismo-Mas diálogos con la ciudad, información y educación sobre este tema.</li> </ul> <p><b>Priority #8 (Two priorities)</b></p> <ul style="list-style-type: none"> <li>• Job opportunities and positions with the City of Kirkland.</li> <li>• Equity/racism - More dialog with the City to gain information about this subject.</li> </ul>	7%
<p><b>Prioridad #9</b>          Clases de inglés para adultos (gratis y de bajo costo).</p> <p><b>Priority #9</b>          Adult English classes (free/reduced cost).</p>	6.7%
<p><b>Prioridad #10</b>          Saber cómo pueden los Latinos de Kirkland participar en los procesos de toma de decisiones que tienen que ver con la comunidad.</p> <p><b>Priority #10</b>          Learn how Latinos in Kirkland can participate in the decision-making process, particularly those that correlate with the (Latino) community.</p>	6%

\* **NOTE:** 73% of total participants in this project recommend the priorities listed above consistently be presented in Spanish and English.

## Vetting Session #1

### Comments/Suggestions (English)

- We want to have Spanish-speaking counselors available for both the community and at LWSA.
- We need a local Catholic Church in the community.
- We need more vaccine-based events and low-cost resources. The cost of local medical services is very high for most low-income populations.
- Respect the laws of the country. We follow the law, so local law enforcement doesn't criticize us.
- I have seen Latinos abuse other Latinos.
- It's good that the City is taking us into account.
- After this talk, what's next regarding this project?
- It is essential that we have a community center that offers social services in our language, with people who look, speak, and are from our culture. No phone use or Google translation!
- We have tried to initiate these types of conversations with the City of Kirkland before; we hope it will be more productive this time.
- We do not have real representatives from our community in Kirkland and even less within the groups that work with the City.
- Latinos are not considered in the City's decisions; I think there is mainly a language barrier. The City doesn't let you participate; they constantly have meetings to refer to all the undergoing projects in Kirkland, and we don't even know about it. I hope this changes.
- The barrier as to why we don't get closer is the language.
- I understand that Peter Kirkland Center has programs for Spanish-speaking adults. A magazine arrives stating they have days where Spanish-speaking adults meet, but we are not sure because the magazine is in English.
- Food banks are important and provide an opportunity to socialize and meet people.
- The main barrier is language and technology. There are many of us who don't have that education and/or the means or we don't dare to learn. I've been in Kirkland almost 35 years and I'm still learning little by little.
- Another barrier is that we Latinos in Kirkland are not very united, the Latino community tends to complain more than to unite. Even when we go to stores, we don't greet each other.
- I'm sure we could organize a Latino community as connected as the one in downtown Seattle.
- If we had a place/community center for us, we could offer all kinds of information about different employers/jobs.
- I have a cleaning business, wants to know how or who to speak with in the City (City Hall) that could help him. He wants to start a non-profit organization, but he doesn't know much about how to or about computers. He wants to see real (authentically Latino) community service here in Kirkland.
- I found info about this Promotores group on Facebook and follows the City of Kirkland on Facebook. They learned about the survey on Facebook and through a flyer at Fred Meyer. They receive weekly mail from the City and has had the opportunity to request information in Spanish.
- If we approach the City there are resources with information that can be sent to us in Spanish.

## Project Report

City of Kirkland - King County Promotores Network

Phase III – Community Outreach & Vetting Process

July 14, 2021-February 28, 2022

- Regarding the gathering of Latinos in Kirkland in 2020, everything was closed, and we had no contact due to the pandemic. We did not see much community participation in events, but in the summer of 2021, we had an event for the *fiestas patrias* (national holidays in Latin America). It seems that the organizer of the event was Sea Mar. Then there was another one with live music in the City's downtown, around the time of the Day of the Dead.
- We also had the Kirkland Health Fair which took us into account for the first time. I think we are on the right track.
- I was glad to get my vaccine, information in Spanish, food, and I was welcomed.
- Regarding the community centers it is true, we must go to other cities. We've had to go to Redmond. I noticed that most of the people there were from Bellevue. Kirkland does not have a good community or Cultural Center; this is a formal request for us to be considered.
- The Redmond Community Center is very good.
- It would be great if we joined together, made the request, and had a place to go.
- In my opinion, it is not that we are not united and do not support each other. The problem is that we do not have or receive or have access to the same supports in our community.
- Not all of us have the privilege of affording a bit of extra time for these things. We have to have two or three jobs. Not all of us have the good fortune of being able to help other people, there are very few of us who can. I am also trying to get a group of volunteers together to support the elderly that live alone and to also provide blankets and provisions for them to eat; so the elderly are not abandoned.
- I found out about this organization (KCPN-Kirkland Promotores) thanks to Angelica.
- Regarding online information: many people are afraid to click on the "links" because they fear that it is a scam. We are afraid that the funding assistance is not real because they are being scammed.
- I would like to share and hear more opinions and concerns from all of you for the benefit of our community and people!
- Regarding contact information exchange and confidentiality: People who wish to share their contact information with one another can do so in the chat box and reach out to each other independently. We/Promotores cannot share your contact information with anyone, unless permission is requested and granted; but participants can do so in the chat box if they want to communicate with each other after the session.



## Vetting Session #1

### Comentarios/Sugerencias (Español)

- Queremos tener consejeros disponibles que hablen español para la la comunidad y en LWSA.
- Necesitamos una Iglesia católica en la comunidad.
- Necesitamos más eventos de vacunas y recursos de bajo costo-Los costos de los servicios locales médicos son muy altos para la mayoría de las personas de bajos recursos.
- Respetar las reglas del país, y que hagamos cosas del país quiere para que nos nos critique...
- He visto que los latinos abusan de otros latinos.
- Qué bueno que la ciudad nos está tomando en cuenta.
- ¿Después de esta platica que sigue en relación a este proyecto?
- Es de mucha importancia que tengamos un centro comunitario que ofrezca servicios sociales en nuestro idioma, con gente que se vea hable y sea de nuestra cultura. ¡No queremos traducción por teléfono o Google!
- Hemos tratado de iniciar este tipo de diálogos con la ciudad de Kirkland anteriormente, esperamos que esta vez sí sea más productivo.
- No tenemos representantes reales de nuestra comunidad en Kirkland y menos dentro de los grupos que trabajan con la ciudad.
- No se toman en cuenta a los latinos en las decisiones de la ciudad, creo que lo que pasa es que la barrera principal es el lenguaje porque la ciudad si te deja participar, pero ellos tienen juntas constantemente donde hace referencia a todos los proyectos que se hacen en Kirkland pero nosotros ni sabemos. Espero que esto cambie.
- La barrera de por qué no nos acercamos, es el idioma.
- Tengo entendido que Peter Kirkland Center tienen programas para personas adultas que hablan español. Llega una revista donde dice que tienen días donde se reúnen personas adultas que hablan español pero no estamos seguros porque la revista estaba en inglés.
- Los bancos de comida son importantes y también prestan oportunidad de socializar y conocer personas.
- La barrera principal es el idioma y la tecnología. Hay muchos de nosotros que no tenemos esa educación y/o los medios o no nos atrevemos a aprender, tengo casi 35 años qui en Kirkland y sigo aprendiendo poco a poco.
- Otra barrera es que no somos muy unidos los latinos de Kirkland, la comunidad latina tendemos más a quejarnos que a unirnos. Inclusive cuando vamos a las tiendas ni siquiera nos saludamos.
- Estoy seguro de que podríamos organizar una comunidad latina tan conectada como la del Centro de Seattle.
- Si tuviéramos un lugar/centro comunitario para nuestra comunidad, podríamos ofrecer todo tipo de información y de trabajo sobre los diferentes empleadores.
- Yo tengo un negocio de limpieza, quiere saber cómo y quién en la ciudad (City Hall) le podría asistir: Él quiere iniciar una organización sin fines de lucro, pero no saber mucho de cómo o de computadoras. Quiere ver un servicio comunitario de verdad (auténticamente latino) aquí en Kirkland.
- Yo encontré info sobre este grupo de Promotores en Facebook y sigue a la ciudad de Kirkland en Facebook. Supo sobre la encuesta en Facebook y en un volante en Fred Meyer. Recibe correos de la ciudad cada semana y ha tenido la oportunidad de solicitar la información en español.
- Si nos acercamos a la ciudad, si hay recursos para que nos envíen la información en español.

## Project Report

City of Kirkland - King County Promotores Network

Phase III – Community Outreach & Vetting Process

July 14, 2021-February 28, 2022

- Con relación a la unión de los latinos en Kirkland; en el 2020, todo estuvo cerrado y no teníamos contacto por lo de la pandemia, no se vio tanto la participación de la comunidad en eventos, pero en el verano de 2021 tuvimos un evento de las fiestas patrias. Parece que el organizador del evento fue Sea Mar. Luego hubo otro con música en vivo en el centro de la ciudad, en la época del día de los muertos.
- También tuvimos la feria de Salud de Kirkland, que por primera vez nos tomó en cuenta... creo que vamos en buen camino.
- Si me dio gusto ir a recibir mi vacuna, información en español, comida y fui bien recibida.
- Sobre los centros comunitarios, es cierto, si hay que ir a otras ciudades; tuvimos que ir a Redmond. Me da cuenta de que la mayoría de la gente era de Bellevue. Kirkland no tiene un buen centro comunitario o cultural-esta es una petición forma para que se nos tome en cuenta.
- El centro comunitario de Redmond es muy bueno.
- Sería muy bien que no uniéramos, hiciéramos la petición y tuviéramos un lugar a donde ir.
- "no es que no seamos unidos y que no nos apoyemos, el problema es que no tenemos ni recibimos el mismo apoyo.
- No todos tenemos el privilegio de poder tener un poco de tiempo para esas cosas. Nos toca tener dos o tres trabajos. No todos tenemos la dicha de poder ayudar a las demás personas, hay muy pocos que sí podemos. Yo también estoy tratando de hacer un grupo de voluntarios para apoyar a las personas mayores que viven solas y también para tener cobijas y despensas para que ellos coman. Para que las personas de la tercera edad no estén abandonadas.
- Conocí esta organización (KCPN-Kirkland Promotores) gracias a Angelica.
- En relación a la información en línea: Mucha gente tiene miedo de presionar los "links" porque les da susto de que sea una estafa. Tenemos miedo de que no sea verdad de que estén ayudando con fondos porque los estafan.
- A mí me gustaría compartir y escuchar más opiniones e inquietudes de todos ustedes para beneficio de nuestra comunidad y gente!
- Sobre la información de contacto y Confidencialidad: Las personas que quieran compartir su información de contacto entre ustedes mismos, lo pueden hacer en el chat box para contactarse independientemente. Nosotros no podemos compartir la información de contacto de ninguno de ustedes con nadie sin solicitar y obtener permiso; pero los participantes lo pueden hacer en el chat box si quieren comunicarse entre ellos mismos después de la sesión.

## Vetting Session #2

### Comments/Suggestions (English)

- The importance of these talks is inmensa, enormous. Although it is not yet clear that Latinos are taken into account in the City's decisions, we appreciate the effort made to hold these types of events.
- I am very glad that we are having this conversation and that there is follow up from the previous process. Thank you!
- We need to ask for training so parents can understand how to manage their children's education in the USA.
- We need training to know how to use and handle technology; for example, Zoom.
- It is very exciting to learn that a Latino community is being formed and organized through this group in Kirkland. Thank you very much!!
- I would like to receive feedback from the City of Kirkland.
- It is important to know the type of relationship we can have with the City and its different departments.
- It is difficult to understand how the city works, because everything is in English and most of the employees are not bilingual.
- We have new groups of Latino-Portuguese that are growing in Kirkland and there are no services for them yet.
- After these sessions how are we going to know what's next? What are the results of these conversations?
- What is the best way to find out about these opportunities... other besides online?

## Vetting Session #2

### Comentarios/Sugerencias (Español)

- La importancia de estas pláticas es inmensa, enorme. Aunque aún no se ve que se toma en cuenta a los latinos en las decisiones de la ciudad, apreciamos el esfuerzo de hacer este tipo de eventos.
- Me da mucho gusto que estemos teniendo esta conversación y que se le haya dado seguimiento al proceso anterior-Gracias!
- Hay que pedir preparación para que los padres entiendan y sepan como maneja la educación de sus hijos en USA.
- Necesitamos capacitación para saber cómo manejar la tecnología; por ejemplo Zoom.
- Es muy emocionante saber que se está formando y organizando por medio de este grupo una comunidad latina en Kirkland-Muchas gracias!!
- Yo quisiera recibir retroalimentación por parte de la Ciudad de Kirkland.
- Es importante saber el tipo de relaciones que podemos tener con la ciudad y sus diferentes departamentos.
- Es difícil entender como funciona la ciudad, porque todo está en inglés y en su mayoría los empleados no son bilingües.
- Tenemos nuevos grupos de Latinos-Portugueses que está creciendo en Kirkland y aun no hay servicios para ellos.
- Después de estas sesiones- ¿Como vamos a saber lo que sigue, cuáles son los resultados de estas pláticas?
- ¿Cuál es la mejor forma de informarnos sobre estas oportunidades... que no sea en line?

## Vetting Session #3 (In Person) Comments/Suggestions (English)

- We need to have more social events where we can get involved in what is happening in the community and the City (services) of Kirkland.
- More support for "Taco Tuesday" (Juanita HS).
- We need more security in high schools.
- Safety inside the schools!
- It is important to provide more education and information for parents and youth regarding higher education. There is a lot of interest.
- How can we initiate, hold, and maintain a relationship with the Kirkland Police Department?
- Thank you, I am very grateful because it is important to plant a seed. Everything is very organized.
- Thank you for providing the opportunity to talk about people's needs, as many of us in this session are in agreement and have children growing up in Kirkland.
- Thank you for the time and information you have given us. Knowledge is power, and it is good to be in the know and with it we can help the community. It is also good to educate ourselves. It is good to have information to help all kinds of people who need it in our community.
- The work being done is very good!
- A Latino community center here in Kirkland is important so we have more information, services, and education. It would help us connect with other groups formally and informally.
- Where can I get more information about Kirkland efforts/services?
- City Staff: "you can find it on the Road Map, but it is not in Spanish yet, the City is having it translated so it is available in other languages besides English. This document is a draft. There is also a plan to add the results from these vetting sessions."
- Many of us don't know about this Road Map. When did it start?
- I would be interested to know if the road map will continue to function regardless of whether the political current changes.
- This is only driven by the current government. City Staff response: "It is not only the government that is influencing this process; this is bigger than that. This comes from the community and people wanting action from the government and is part of the community." She also said that the City is going to continue with the community process and that is what she wants. She says it is an action for the entire community. This is a fluid process.
- We need to inform ourselves and learn more about this process.
- What's next?

## Vetting Session #3

### Comentarios/Sugerencias (Español)

- Necesitamos tener más eventos sociales donde podamos involucrarnos en lo que está pasando en la comunidad y la ciudad (servicios) de Kirkland.
- Mas apoyo para "Taco Tuesday" (Juanita HS).
- Necesitamos más seguridad en las escuelas de HS.
- Seguridad dentro de las escuelas!
- Es importante proveer más educación e información para padres y jóvenes en relación a estudios superiores. Hay mucho interés.
- ¿Como podemos iniciar, tener y mantener una relación con el Depto. de Policía de Kirkland?
- Gracias, estoy muy agradecido porque es importante plantar una semilla. Todo está muy organizado.
- Gracias por brindar la oportunidad de hablar sobre las necesidades de las personas, ya que muchos de nosotros en esta sesión estamos de acuerdo y tenemos hijos que crecen en Kirkland.
- Gracias por el tiempo y la información que nos ha dado.
- Saber es poder, y es bueno estar al tanto y con ello podemos ayudar a la comunidad. It también es buen para educarnos.
- Es bueno tener información para ayudar a todo tipo de personas que la necesitan en nuestra comunidad.
- ¡El trabajo que se está haciendo es muy bueno!
- Un centro comunitario latino aquí en Kirkland es importante para que tengamos más información, servicios y educación. Nos ayudaría a conectarnos con otros grupos formal e informalmente.
- ¿Dónde puedo obtener más información sobre los esfuerzos/servicios de Kirkland?
- Empleado de la Ciudad: "Puedes encontrarlo en el Road Map, pero aún no está en español, la ciudad lo está traduciendo por lo que está disponible en otros idiomas además del inglés. Este documento es un borrador. También hay un plan para agregar los resultados de estas sesiones de investigación".
- Muchos de nosotros no sabemos acerca de este Road Map. ¿Cuándo empezó?
- Me interesaría saber si el Road Map seguirá funcionando independientemente de si la corriente política cambia.
- Esto solo es impulsado por el gobierno actual. Empleado de la Ciudad respondió: "No es solo el gobierno el que está influyendo en este proceso; esto es más grande que eso. Esto proviene de la comunidad y la gente que quiere la acción del gobierno y es parte de la comunidad. También dijo que la ciudad va a continuar con el proceso comunitario y eso es lo que ella quiere. Ella dice que es una acción para toda la comunidad. Este es un proceso fluido.
- Necesitamos informarnos y aprender más sobre este proceso.
- ¿Qué sigue?

## Vetting Session #4

### In-person Conversation with Juanita HS Parents and Students Comments/Suggestions (English)

- Thank you. I am very grateful because it is important to plant a seed. Everything is very organized.
- Thank you for giving us the opportunity to talk about people's needs, as many of the participants in this session agree and have children who are growing up in Kirkland.
- Thank you for the time and information we have been given. Information is power, and it is good to know and that with that we can help the community, and it is also good to educate ourselves. It is good to know information to be able to help all types of people who need it in our community.
- That is very good work they are doing! A Latino community center here in Kirkland is important to have more information, services, education and to be able to connect with other groups, both formal and informal.
- Where can I learn more about Kirkland's activities/services?
- City Staff: That info you can find on the "Road Map"... But it is not yet in Spanish, the City is going to translate it to have it not only in English but also in other languages. This document is a draft... There is also a plan to add the results of these "vetting" sessions.
- Many of us do NOT know about this Road Map... when did it start?
- I would be interested to know if the Road Map will continue to function independently of the change in the political current.
- this is only driven by the government that is now. Antoinette replied: "It's not just with the government that is influencing this process, this is bigger. This comes from the community and from the people who want government action and that's part of the community. He also said that the City will continue with the community process and that is what it wants. She says it's an action for the whole community. This is a fluid process.
- We need to inform ourselves and know more about this process.
- What's next?
- There is a place where employers advertise their staffing needs for employees.
- There are services from Doula-Latina.
- I wish there were more things aimed at children to develop their creativity and develop the language.
- These talks are a necessity and should continue as the Latino community grows in Kirkland.
- There must be an awareness campaign for the Kirkland community so that people can understand their urgencies and be able to express them.

## Vetting Session #4

### Comentarios/Sugerencias (Español)

- Gracias- Estoy muy agradecida porque que es importante plantar una semilla. Todo está muy organizado.
- Gracias por dar la oportunidad de hablar sobre las necesidades de las personas, ya que muchos de los participantes de esta sesión coincidimos en esto y tenemos hijos que están creciendo en Kirkland.
- Gracias por el tiempo y la información que se nos ha dado- La información es poder, y es bueno saber y que con eso podemos ayudar a la comunidad, y también es bueno para educarnos. Es bueno saber informaciones para poder ayudar a todo tipo de persona que lo necesita en nuestra comunidad
- Que es muy buena la labor la que están haciendo! Es importante un centro comunitario Latino aquí en Kirkland para así tener más información, servicios, educación y poder conectarnos con otros grupos, tanto formales como informales.
- Donde puedo obtener más información sobre las acciones/servicios de Kirkland?
- Empleado de la Ciudad: que lo pueden encontrar en el "Road Map" ... Pero aún no está en español, la ciudad lo va a traducir para tenerlo no solo en ingles si no tenerlo en otros idiomas. Este documento es un borrador (draft)... También hay plan para adicionar los resultados de estas sesiones de "vetting."
- Muchos de nosotros NO sabemos sobre este Road Map... cuando se inició?
- Me interesaría saber si el Road Map, va a seguir funcionando independiente a que cambie la corriente política.
- Esto es solo impulsado por el gobierno que ahorita esta. Antoinette respondió "No solo es con el gobierno que está influyendo en este proceso, esto es más grande. Esto viene de la comunidad y de las personas quieren acción del gobierno y eso es parte de la comunidad. También dijo que la ciudad va a seguir con el proceso comunitario y que es lo que quiere. Ella dice que es una acción para toda la comunidad. Este es un proceso fluido.
- Tenemos que informarnos y saber más sobre este proceso.
- ¿Qué sigue?
- Haya un sitio donde los empleadores anuncien sus necesidades de personal para empleos.
- Hay servicios de Dula-Latina.
- Me gustaría que hubiera cosas más dirigidas=s a los niños para desarrollar su creatividad y desarrollar el idioma.
- Estas platicas son una necesidad y deben continuar a cómo va creciendo la comunidad latina en Kirkland.
- Debe de haber una campaña de sensibilización para la comunidad de Kirkland, para que la gente pueda entender sus urgencias, poder expresarlas.

## Additional Comments and Suggestions from the Community

- Latinos in Kirkland need a work resource/center (for Latinos) to which both employees and employers can go to look for work or workers-Specifically for the City of Kirkland.
- Either in the form of a magazine or on a Facebook page, that is updated periodically, by employers and consultants.
- I am a Postpartum Doula, and IBCLC (Lactation Consultant) and I am interested in connecting with the Latino community in case any family may be interested in my services. Thank you.
- Thank you for taking us into account.
- Let me know if there's anything we can help the City.
- I would like my children and my family to return a little bit of how much the City is wanting to do for the Latino community.
- It is very good to see that our opinions are taken into account.
- We need mental health help for the children of single mothers and for single mothers as well.
- Don't forget that old people also need activities" – I am 75 years old.
- We would love to have a language integration and art center, to promote the Spanish language in children and young people to promote speaking Spanish fluently.
- English:
- The creation of a work resource/center (for Latinos) to which both employees and employers can go to look for work or workers-Specifically for the City of Kirkland.
- Either in the form of a magazine or on a Facebook page, that is updated periodically, by employers and consultants.
- I am a Postpartum Doula, and IBCLC (Lactation Consultant) and I am interested in connecting with the Latino community in case any family may be interested in my services. Thank you.
- Thank you for taking us into account.
- Let me know if there's anything we can help the City.
- I would like my children and my family to return a little bit of how much the City is wanting to do for the Latino community.
- It is very good to see that our opinions are taken into account.
- We need mental health help for the children of single mothers and for single mothers as well.
- Don't forget that old people also need activities" – I am 75 years old.
- We would love to have a language integration and art center, to promote the Spanish language in children and young people to promote speaking Spanish fluently.
- Make use of singing, theater and dance, the production of videos or digital animations, which provoke the development of the mother tongue, so that they have solid bases to support their English as a second language.
- The cost of housing in Kirkland is very high and soon and after this pandemic, many families will not be able to afford such high costs.
- Offer classes for the community at large, so that Latino youth and children share their knowledge of the Spanish language through art in all its expressions. This opens the doors to any child, teen, and adult who is interested in speaking Spanish, even if it's not the language spoken at home.
- Make an awareness campaign that allows Latinos to create prevention (activities) instead of always reacting to emergencies.



- Parents of teenagers complain that their children do not want to speak Spanish with them... however, when the children are young, they do not want to speak or play in Spanish with them. By the time they reach adolescence, they no longer have any interest in the language denying themselves all the opportunities they can have by mastering two languages.
- English (ESL) classes are a very important tool for the integration of our community.
- We need to provide artistic alternatives of song, and expressions in Spanish. These are better than just imperative commands and sentences that parents usually use with their children. For example: *Pick up your toys, fix the room, wash the dishes.*
- Teenagers need places to express themselves and develop their skills, the key is to integrate them and not separate them (we are seeing these during the pandemic).
- It is very important that the City and other services in Kirkland are interested in including us in dialogues with the Latino community.
- We can be part of the solutions.
- En veces la barrera por la que no nos acercamos es el idioma.
- Thank you for asking, thank you for your consideration of the Latino Community in Kirkland.

## Comentarios y Sugerencias Adicionales de la Comunidad

- Los latino de Kirkland necesitan de una bolsa de trabajo a la que puedan acudir tanto empleados como empleadores.
- En busca de trabajo o trabajadores.
- Específicamente para la ciudad de Kirkland.
- Ya sea en forma de revista o en una página de Facebook, y que se actualice con periodicidad, por los empleadores y los consultantes.
- Yo soy Postparto Doula, e IBCLC (Consultora de lactancia) y estoy interesada en conectar con la comunidad latina por si a alguna familia le pueden interesar mis servicios. Gracias.
- Gracias por tomarnos en cuenta.
- Déjenme saber si hay algo en lo que podamos ayudar a la ciudad.
- Me gustaría que mis hijos y mi familia regresemos un poco de lo mucho que la ciudad está queriendo hacer por la comunidad latina.
- Es muy bueno ver que nuestras opiniones serán tomadas en cuenta.
- Necesitamos ayuda de salud mental para los hijos de madres solteras y para las madres solteras También.
- “No se olviden que los viejitos También necesitan actividades” – Yo tengo 75 años de edad.
- Nos encantaría tener centro de integración del idioma español y el arte, para fomentar el español en los niños y jóvenes y el interés de hablar el idioma de manera fluida.
- Hacer uso del canto, teatro y la danza, la producción de videos o animaciones digitales, que provoquen el desarrollar la lengua materna, de modo que tengan bases solidas de fortalecimiento del inglés como segunda lengua.
- El costo de la vivienda en Kirkland está muy elevada y en poco tiempo y después de esta pandemia, muchas familias no van a poder pagar los costos tan elevados.

## Project Report

City of Kirkland - King County Promotores Network

Phase III – Community Outreach & Vetting Process

July 14, 2021-February 28, 2022

- Ofrecer clases para la comunidad en general, de modo que los jóvenes y niños latinos compartan sus conocimientos del idioma Español por medio del arte en todas sus expresiones. Esto abre las puertas a cualquier niño, adolescente y adulto que esté interesado en hablar español, aun cuando no sea el idioma que se habla en casa.
- Hacer una campaña de sensibilización que permita que los latinos puedan hacer actividades de prevención en lugar de vivir siempre atendiendo emergencias.
- Padres y madres de los adolescentes se quejan de que sus hijos no quieren hablar español con ellos... sin embargo cuando los hijos son menores, no buscan jugar, cantar o mostrarles otras expresiones del idioma; de modo que para el punto en que llegan a la adolescencia, ya no tienen ningún interés en el idioma negándose a sí mismos todas las oportunidades que pueden tener al dominar dos idiomas.
- Las clases de inglés (ESL) son una herramienta muy importante en la integración de nuestra comunidad.
- Hay que dar alternativas artísticas y de canciones, , y expresiones en español, son mejores que solo órdenes y oraciones imperativas que usualmente usan los padres con sus hijos. Como por eje: *Recoge tus juguetes, arregla la sala, lava los trastes.*
- Los adolescentes necesitan lugares para expresarse y desarrollar sus habilidades, la clave está en intégralos y no separarlos (estamos viendo esto durante la pandemia).
- Es muy importante que la ciudad y otros servicios en Kirkland estén interesados en incluirnos en diálogos con la comunidad Latina de esta ciudad.
- Nosotros podemos ser parte de las soluciones.
- En veces la barrera por la que no nos acercamos es el idioma.
- Gracias por preguntar y su consideración de la comunidad Latina en Kirkland.

## Packets of Information & Community Resources

Total Number of Packets of Resources & information distributed: **1,297**

Month	Promotor Total *Packs Monthly Distribution	Other	Community Events	Total # of Packs Distributed
Oct 2021	337			
Nov	188	50	11/6/22 Kirkland Health Fair 87 shared with HF participants. 219 Packs shared with community partners.	
Dec	59	32		
Jan 2022	15	10		
Feb-March	200	100 (English)		
<b>Totals</b>	799	192	306	1,297

*\*Packets of information included Public Health-Seattle-King County COVID-19 information, resources and updates, Kirkland Resource Guide, rent/mortgage information and support, food assistance, other local service support, and PPE materials (Masks/Hand sanitizers). An estimated 39% of 1,297 of the packet recipients were provided with a one-on-one explanation of the packet contents.*

## Other Activities

- Kirkland Resource Guide: Available in English and Spanish-Appendix A
- 11/06/2021 Kirkland Health Fair community outreach and event support
- Eastside Colectiva-Community partnerships
- COVID-19 Spanish Webinar - Platicas y Novedades

## Packet Distribution

### October 2021 - Community Outreach and Packet Distribution

Date	# of Packets Distributed	Group/Org/Group Address
1-Oct	5	Downtown Kirkland Community Members
7-Oct	20	Barber and Beauty Salon Chavitos. 12700 NE 124 <sup>th</sup> St Kirkland suite 203.
12-Oct	13	Plaza Garcia Kirkland. Left them with Carlos the manager. 12108 Juanita Dr. NE, Kirkland, WA 98034
12-Oct	10	Gas Station Extra mile Mini mart. Next to Plaza Garcia. 12116 Juanita Dr. NE, Kirkland, WA 98034
12-Oct	30	WIC Kirkland 13030 121st Way NE #202, Kirkland, WA 98034
12-Oct	4	Kirkland Heights Apartments Community Center 13310 NE 133rd St
12-Oct	10	Mucho Mas (Mexican Store) 14318 124th Ave NE, Kirkland, WA 98034
19-Oct	5	Mucho Mas (Tienda Mexicana) 14318 124th Ave NE, Kirkland, WA 98034
26-Oct	10	Mucho Mas (Tienda Mexicana) 14318 124th Ave NE, Kirkland, WA 98034
2-Oct	10	Mucho Mas (Tienda Mexicana) 14318 124th Ave NE, Kirkland, WA 98034
10-Oct	5	The Sophia Way - Helen's Place (Shelter) (8045 120th Ave NE Suite 200, Kirkland, WA 98033)
13-Oct	20	Restaurant La Corona 13520 100 <sup>th</sup> Ave NE #10 Kirkland WA
13-Oct	5	Holy Family School (7300 120th Ave NE, Kirkland, WA 98033)
20-Oct	5	Mucho Mas (Tienda Mexicana) 14318 124th Ave NE, Kirkland, WA 98034
30-Oct	5	Mucho Mas (Tienda Mexicana) 14318 124th Ave NE, Kirkland, WA 98034
14-Oct	6	Community Member 98011
14-Oct	20	Santa Fe Grill Restaurant 12709 Ne 124th St Kirkland
24-Oct	10	Holy Family Parish (7300 120th Ave NE, Kirkland, WA 98033)
19-Oct	20	Community Member Kirkland, 98034
20-Oct	4	Casita ABC, 1885 178th Ave NE, Bellevue, WA 98008
26-Oct	73	Hopelink Food Bank– Ruby 11011 120th Ave NE, Kirkland, WA 98033
26-Oct	15	Wendy's, 11525 NE 124th St, Kirkland, WA 98034
26-Oct	9	El Burrito Mojado 12412 116th Ave Ne Kirkland 98034
28-Oct	3	Community Member Kirkland, 98034
28-Oct	15	Restaurante Plaza García, 12108 Juanita Dr. NE, Kirkland, WA 98034
29-Oct	5	Las Garnachas Food Truck, 11922 98th Ave NE Kirkland WA 98034
<b>Total</b>	<b>337</b>	

**November 2021 - Community Outreach and Packet Distribution**

<b>Date</b>	<b># of Packets Distributed</b>	<b>Group/Org/Group Address</b>
2-Nov	5	Friends who life in Kirkland
2-Nov	10	Tres Hermanos (12821 NE 85th St, Kirkland, WA 98033)
3-Nov	7	Community Member Kirkland, 98033
3-Nov	10	Jack in the Box, 12409 NE 116th St, Kirkland, WA 98034
3-Nov	1	Aceitunas, Mexican Restaurant 11747 124th Ave NE, Kirkland, WA 98034
3-Nov	5	Chick fil A, 12026 NE 124th St, Kirkland, WA 98034
3-Nov	2	Taco Time, 12430 116th Ave NE, Kirkland, WA 98034
3-Nov	5	Five Guys, 11220 NE 124th St, Kirkland, WA 98034
4-Nov	5	Five Guys, 11220 NE 124th St, Kirkland, WA 98034
4-Nov	5	Santa Fe Restaurant, 12709 NE 124th St, Kirkland, WA 98034
4-Nov	1	Community member Kirkland, 98034
9-Nov	10	Mucho Mas (Tienda Mexicana) 14318 124th Ave NE, Kirkland, WA 98034
16-Nov	10	Mucho Mas (Tienda Mexicana) 14318 124th Ave NE, Kirkland, WA 98034
23-Nov	10	Mucho Mas (Tienda Mexicana) 14318 124th Ave NE, Kirkland, WA 98034
30-Nov	10	Mucho Mas (Tienda Mexicana) 14318 124th Ave NE, Kirkland, WA 98034
10-Nov	10	Restaurant Santa Fe (12709 NE 124th St, Kirkland, WA 98034)
17-Nov	3	Community Member Kirkland, 98033
17-Nov	40	Together Center Redmond 6307 NE 83rd St, Redmond
17-Nov	26	Eastside Maytag Laundry. 12513 14th St. Kirkland 98034
21-Nov	10	Holy Family Parish (7300 120th Ave NE, Kirkland, WA 98033)
22-Nov	3	Community Member, Kirkland 98034
<b>Total</b>	<b>188</b>	

### December 2021 - Community Outreach and Packet Distribution

Date	# of Packets Distributed	Group/Org/Group Address
2-Dec	8	Safeway 10020 NE 137th St. Kirkland, WA 98034.
2-Dec	7	Extra Mile Gas Station Mini-Mart 12116 Juanita Dr. NE, Kirkland, WA 98034
7-Dec	5	Mucho Más (Tienda Mexicana) 14318 124th Ave NE, Kirkland, WA 98034
14-Dec	5	Community Member, Bothell
16-Dec	10	Costco de Kirkland-3 Paquetes para familiares y amigos.
18-Dec	24	Restaurant Azteca
<b>Total</b>	<b>59</b>	

### January 2022 - Community Outreach and Packet Distribution

Date	# of Packets Distributed	Group/Org/Group Address
Jan 8-24	10	Community (individual packets distributed w/ PPE)
24-Jan	15	Tienda Mexicana La Superior, 900 160th Ave NE suite #7, Bellevue, WA 98008
<b>Total</b>	<b>15</b>	



## Acknowledgment

We are grateful to the City of Kirkland staff including Leslie Miller, Antoinette Smith, Eastside for All - Debbie Lacy, Y.E.S Tina Morales, Judith Mercado and Public Health-Seattle & King County Navigator Program Staff who have been supportive of the vision, goals, and process of this endeavour. Without their support, this project would not have been possible.

We'd also like to thank the Kirkland Promotores who kindly contributed love and support to the success of this project. This endeavor wouldn't have been possible without them and the dedicated community leaders within the Kirkland Latino community.

### Our gratitude to the Promotores below:

Angélica Flores Sánchez - Kirkland Promotora  
Angélica Salgado Córdova - Kirkland Promotora  
Catalina Porterfield - Kirkland Promotora  
Delfina Gonzalez Medina - Eastside Promotora  
Gabriela López Vázquez - Kirkland Promotora  
Karla Paulina Andrade Carvalho - Kirkland Promotora  
Mercedes Cordova-Hakim-KCPN Promotora  
Nahyeli Mendivil - Traducción e Interpretación  
Víctor R. Londoño Quintero - Eastside Promotor

Our appreciation also extends to the Latino Community Fund (LCF) for providing fiscal sponsorship to the King County Promotores Network/Kirkland Promotores and the vision of this project.





## King County Promotores Network (KCPN)

KCPN is committed to creating and sustaining an equitable community-driven approach to promote the health and well-being of Washington's diverse population. We strive to accomplish this by supporting natural leaders, Promotores, Liaisons, community health workers, and others who serve the community in ways consistent with the Promotor model and mission.

Highlights for KCPN consist of the following:

- KCPN is composed of 500+ formal and informal bilingual/bicultural service providers from the different areas of King County and neighboring counties
- Members meet bi-monthly to SHARE, LEARN, NETWORK and TRANSFORM services to strengthen support for our growing diverse communities
- Members represent over 98 grassroots, CBO, and formal systems
- KCPN is focused on staying connected to the "pulse" of the community by elevating social justice, structuring community organizing, and integrating equity practices
- Since May 2013, KCPN has trained over 1,020 diverse Promotores and Liaisons in both California and Washington State
- King County Promotores Network has provided services in 12 languages and 3 Mexican dialects



Contact Information:

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*SHARE, LEARN, NETWORK and TRANSFORM*



Project Report  
City of Kirkland - King County Promotores Network  
Phase III – Community Outreach & Vetting Process  
July 14, 2021-February 28, 2022



Eastside For All is a nonprofit racial equity and social justice advocacy organization based in East King County. [www.EastsideForAll.org](http://www.EastsideForAll.org)

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office/cell: 425-209-0895  
***Stronger Than Hate - Join Us***

# EVENT HIGHLIGHTS

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2022 KIRKLAND

# HEALTH & WELLNESS FAIR

**SAT OCT 8, 2022**  
10 AM - 2 PM

**JUANITA HIGH SCHOOL**  
10601 NE 132nd Street  
Kirkland, WA 98034

# EVENT OVERVIEW



The vision for this event was to provide the Kirkland community a wide range of health services. Great emphasis was placed on **outreach to historically marginalized populations, those who lack access to healthcare, and those who are non-English speaking community members.**

# EVENT OVERVIEW

This is the second health fair sponsored by the City of Kirkland. **Our focus was placed on safety, community trust, and providing a meaningful experience.**

**Both inclusion and integration of community members within the planning process** played a significant role for the success of this event.

**This free event** offered basic health care services, health screenings, and COVID-19 immunizations for both children and adults. In addition, flu shots, dental services, social services information, food, entertainment, and giveaways were offered to the community.

# EVENT OVERVIEW



This was made possible in partnership with City of Kirkland, King County Promotores Network (KCPN), Public Health of Seattle & King County, ACASA Pharmacy and Latinos Promoting Good Health.

It is our hope that this event **inspired the community to observe a healthier, richer, and more resourceful lifestyle.**

**2022 KIRKLAND**

# HEALTH & WELLNESS FAIR

**SAT OCT 8, 2022**  
10 AM - 2 PM

**JUANITA HIGH SCHOOL**  
10601 NE 132nd Street  
Kirkland, WA 98034

**CONTACT**  
Mercedes Cordova-Hakim  
(206) 280-9055  
mercedes@promotoresnetwork.org

**FOLLOW US**  
promotoresnetwork.org

**YOU ARE INVITED!**

**FREE SERVICES INCLUDE:**

**COVID-19 Vaccinations:** Moderna & Pfizer Vaccines available for babies 6 months and up, children, youth and adults. Gift cards for Adults 18 years+ receiving their 1st or 2nd vaccine dose.

**New Boosters:** Available for ages 12+

**Flu Shots:** Available for ages 3+

For questions and additional vaccine info: ACASA Pharmacy (425) 364-9227

**Health Screenings:** Blood pressure, cholesterol, Body Mass Index (BMI), and blood glucose

**Dental Services:** Limited URGENT dental care such as extractions, fillings, X rays, and dental exams. By appointment only for eligible King County residents.  
For additional information & appointments please call 1 (800) 756-5437

**Local Health & Community Services:** information, resources, food, music, raffles, giveaways, and so much more! Language assistance available in Spanish, Portuguese, Russian, Filipino, Cantonese, and Mandarin.

All are welcome!

*This community event is brought to you in partnership with:*

# OUTREACH

Over 5,000 flyers were distributed and offered in 5 different languages. Methods of outreach included social media, telephone, and personal invitations made by the City of Kirkland, KCPN, and community partners.

**2022 KIRKLAND**

## FEIRA DE SAÚDE E SERVIÇOS SOCIAIS

**8 DE OUTUBRO DE 2022**  
10 AM - 2 PM

**JUANITA HIGH SCHOOL**  
10601 NE 132nd Street  
Kirkland, WA 98034

**MAIS INFORMAÇÕES:**  
Mercedes Cordova-Hakim  
(206) 280-9055  
mercedes@promotoresnetwork.org

**SICA-NOS**  
promotoresnetwork.org

**VOCÊ ESTÁ CONVIDADO!**

**SERVIÇOS GRATUITOS:**

**Vacinas COVID-19:** Vacinas Moderna e Pfizer disponíveis para bebês com 6 meses ou mais, crianças, jovens e adultos. Cartão de presente para adultos com 18 anos ou mais que recebem sua primeira ou segunda dose.

**Novos reforços:** Disponível para maiores de 12 anos ou mais.

**Atualizações de Vacinas:** Vacinas da Gripe (Influenza) para 3 anos ou mais. Cartões e informações adicionais: Farmácia ACASA (425) 364-9227

**Exames de Saúde:** pressão arterial, colesterol, Índice de Massa Corporal (BMI) e níveis de glicose.

**Serviços Dentários:** Assistência URGENTE e limitada para emergências odontológicas, extrações, enchimentos, raios-X e exames dentários. Por agendamento apenas para residentes elegíveis do Condado de King. Para mais informações, por favor ligue para 1 (800) 756-5437.

**Serviços Comunitários e de Saúde:** Informações e recursos, comida, música e sorteios. Serviços e muito mais! Assistência disponível nos idiomas Espanhol, Português, Russo, Tagalog, Cantoneês e Mandarim.

Todos são bem-vindos!  
Este evento comunitário é oferecido em parceria com:

**2022 KIRKLAND**

## FERIA DE SALUD & BIENESTAR

**SÁBADO, 8 DE OCT 2022**  
10 AM - 2 PM

**JUANITA HIGH SCHOOL**  
10601 NE 132nd Street  
Kirkland, WA 98034

**PARA MAS INFO:**  
Mercedes Cordova-Hakim  
(206) 280-9055  
mercedes@promotoresnetwork.org

**SIGUENOS**  
promotoresnetwork.org

**¿USTED ESTÁ INVITADO!**

**SERVICIOS GRATUITOS:**

**Vacinas COVID-19:** Vacinas Moderna e Pfizer para bebês de 6 meses en adelante, niños, jóvenes y adultos. Tarjetas de regalo para adultos de 18 años de edad que reciben su 1ra o 2da vacuna.

**Reforzos nuevos:** Disponible para mayores de 12 años.

**Actualizaciones de Vacinas:** Vacinas de la Gripe (Influenza) para niños de 3 años en adelante. Para preguntas e información adicional sobre estas vacinas: ACASA Pharmacy (425) 364-9227

**Exámenes de Salud:** Presión arterial, colesterol, Índice de masa corporal (BMI) y glucosa en sangre.

**Servicios Dentales:** Servicios dentales limitados para emergencias odontológicas, extracciones, rellenos y exámenes dentales. Por agendamento solamente para residentes elegibles del Condado de King. Para más información, por favor llame al 1 (800) 756-5437.

**Servicios Comunitarios y de Salud:** Se ofrecen servicios de información y recursos, comida, música, sorteos e mucho más! Asistencia disponible en Español, Portugués, Ruso, Tagalog, Cantonés y Mandarín.

¡Todos son bienvenidos!  
Este evento de salud y bienestar comunitario es ofrecido en:

**2022 KIRKLAND**

## ЯРМАРКА ЗДОРОВ'Я И ХОРОШЕГО САМОЧУВСТВИЯ

**СУББОТА 8 ОКТЯБРЯ**  
10 AM - 2 PM

**JUANITA HIGH SCHOOL**  
10601 NE 132nd Street  
Kirkland, WA 98034

**КОНТАКТНАЯ ИНФОРМАЦИЯ:**  
Mercedes Cordova-Hakim  
(206) 280-9055  
mercedes@promotoresnetwork.org

**ВЫ ПРИГЛАШЕНЫ!**

**БЕСПЛАТНЫЕ СЕРВИСЫ:**

**COVID-19 Вакцинация:** Вакцины Moderna и Pfizer для детей от 6 месяцев и старше и для взрослых. Подарочные сертификаты на взрослые 18 лет и старше.

**Новые бустеры:** Доступны для взрослых от 12 лет и старше.

**Актуальные прививки:** Прививки от гриппа (ОРВИ) для детей от 3 лет и старше. По всем вопросам и записи на прием: ACASA Pharmacy (425) 364-9227

**Проверка здоровья:** Проверка давления, холестерина, индекса массы тела и уровня сахара.

**Стоматологические услуги:** Ограниченные стоматологические услуги для неотложных случаев: экстракция, пломба и осмотр полости рта. По предварительной записи только для жителей округа Кинг. Для дополнительной информации, пожалуйста, позвоните по телефону 1 (800) 756-5437.

**Местные общественные службы и социальные организации:** Информация, ресурсы, еда, музыка, розыгрыши, подарки и многое другое! Информацию доступны на испанском, португальском, русском, филиппинском, кантонском и мандаринском языках.

Добро пожаловать!

Этот мероприятие организовано в партнерстве с:

**2022 KIRKLAND**

## ЯРМАРОК ЗДОРОВ'Я ТА ГАРНОГО САМОВІДЧУТТЯ

**СУБОТА 8 ЖОВТНЯ**  
10 AM - 2 PM

**JUANITA HIGH SCHOOL**  
10601 NE 132nd Street  
Kirkland, WA 98034

**СЛІДУЙТЕ ЗА НАМИ**  
promotoresnetwork.org

**ВИ ЗАПРОШЕНІ!**

**БЕЗКОШТОВНІ ПОСЛУГИ:**

**COVID-19 Вакцинація:** Вакцини Moderna і Pfizer для дітей від 6 місяців і старше та для дорослих. Сертифікати подарунків на дорослих 18 років і старших.

**Нові бустери:** Доступні для дорослих від 12 років і старших.

**Актуальні щеплення:** Щеплення проти грипу (ОРЗ) для дітей від 3 років і старших. По всіх питаннях про щеплення: телефонуйте: ACASA Pharmacy (425) 364-9227

**Перевірка здоров'я:** Перевірка кровного тиску, холестерину, індексу маси тіла і рівня цукру.

**Стоматологічні послуги:** Обмежені стоматологічні послуги для неотложних випадків: екстракція, заповнення, огляд порожнини рота. Лише за попереднім записом тільки для мешканців округу Кінг. Для додаткової інформації, будь ласка, зателефонуйте за номером 1 (800) 756-5437.

**Місцеві громадські послуги та соціальні організації:** Інформація, ресурси, їжа, музика, подарунки, подарки та багато іншого! Інформація доступна на іспанській, португальській, російській, філіппинській, кантонській та мандаринській мовах.

Ласкаво просимо!

Ця подія організована в партнерстві з:



**PEOPLE  
ATTENDED**

**921**

**WELCOME BAGS  
DISTRIBUTED**

**1,048**

# 21 DENTAL APPOINTMENTS

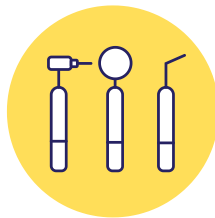
40

PEOPLE  
ATTENDED



21

PEOPLE  
SEEN



There were a total of 40 people in attendance for dental care. Of those 40 people, **21 were seen for dental services who received a \$50 gift card, a prescription discount card, and a goodie bag.**

All those enrolled in the King County Adult Dental Program (KCADP) were provided with specific no cost dental services for 1 year and will be able to renew each year as long as they are still eligible at that time.



# 76 HEALTH SCREENINGS COMPLETED

63

**BASIC HEALTH SCREENINGS**



13

**A1C SCREENINGS**



**PARTNERS:**

**UW Medicine**

UW SCHOOL  
OF MEDICINE



**SCHOOL OF PHARMACY**  
UNIVERSITY of WASHINGTON

2

**DOCTORS**



24

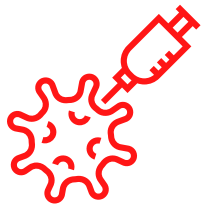
**MEDICAL STUDENTS**



# 261 VACCINES ADMINISTERED

## 111

COVID-19



BABY: 4 (1ST DOSE)

CHILDREN: 26 (7-1ST, 19-2ND)

YOUTH: 38 (0-1ST, 3-2ND, 35-BOOSTERS)

ADULT: 43 (2 PEOPLE RECEIVED 1ST DOSE

1 PERSON RECEIVED 2ND DOSE.

TOTAL BOOSTERS ADMINISTERED = 40



## 150

FLU SHOTS



CHILDREN: 63

ADULT: 87

## 4

MEDICAL  
STUDENTS



## PARTNERS:



SCHOOL OF PHARMACY  
UNIVERSITY of WASHINGTON



# 21 RESOURCE TABLES

4 Tomorrow  
 City of Kirkland  
 City of Kirkland Parks Services  
 CHAP-Public Health  
 Chinese Information and Service Center  
 Eastside for All  
 Eastside Legal Assistance Program  
 Entre Hermanos  
 Fire Department  
 Health Point  
 Hopelink

ICHS  
 King County Library Services  
 King County Metro-Transportation Planner  
 King County Promotores Network (KCPN)  
 Lake Washington Technical College  
 Public Health-Seattle & King County-Dental Services  
 Public Health Seattle & King County Navigator Program  
 Sophia Way  
 WA Department of Ecology-Air Quality  
 Youth Eastside Services (Y.E.S)





# 60 VOLUNTEERS + PROMOTORES



**32** VOLUNTEERS

**10** STUDENT/PARENT VOLUNTEERS

**18** KCPN PROMOTORES

***A great and noble event.***

***Well organized, friendly volunteers.***

***These activities are necessary for our community, especially for new residents.***

**21**

**\$50 GIFT CARDS  
PROVIDED BY PUBLIC  
HEALTH DENTAL SERVICES**



**64**

**\$50 GIFT CARDS  
PROVIDED BY CITY OF  
KIRKLAND TO COVID 19  
VACCINATIONS**



**15**

**\$50 GIFT CARDS  
RAFFLE PRIZES**



**12**

**GIFT BAGS**





**375**

**LUNCH TRAYS &  
SNACKS SERVED**

**269**

**SURVEYS  
COMPLETED**

# COORDINATING COMMITTEE

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**Cecilia Martinez - Volunteer/General Meeting Coordination**

**Gaby Lopez - Health Area Coordination**

**Maru De La Peña - Exhibitor Area Coordination**

**Catalina Porterfield - Welcome Table Coordination**

**Angelica Flores- Volunteer Room Coordination**

**Liliana Medina - Parent Outreach**

**Anny Smith - City of Kirkland/Health**

**Erika Mascorro - City of Kirkland**

**Giselle Zapata - Garcia - Public Health: Dental Services & Health Screenings**

**Don Robinson - City of Kirkland**

**Luis Navarro - COVID-19 & Flu Vaccination**

**Mercedes Cordova-Hakim - General Event Coordination**



# THANK YOU!

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**Our highest appreciation to all the KCPN Promotores, volunteers and community partners who made this event possible. Also, to Debbie Lacy and City of Kirkland staff for their support and endless advocacy for this event.**



For questions and comments e-mail:  
[mercedes@promotoresnetwork.org](mailto:mercedes@promotoresnetwork.org)



**CITY OF KIRKLAND**  
**Department of Parks & Community Services**  
**123 5<sup>th</sup> Avenue, Kirkland, WA 98033 425.587.3300**  
**www.kirklandwa.gov**

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## **MEMORANDUM**

**To:** Human Services Commission

**From:** Lynn Zwaagstra, Director  
Jen Boone, Human Services Manager  
Antoinette Smith, Human Services Coordinator, Equity

**Date:** August 14, 2023

**Subject:** CHABAD OF KIRKLAND, CENTER FOR JEWISH LIFE

### **RECOMMENDATION:**

That the Human Services Commission (HSC) receive a presentation from Chabad of Kirkland, Center for Jewish Life to learn about services and programming provided to Eastside communities.

### **BACKGROUND DISCUSSION:**

As part of the 2023 Human Services Commission work plan, community organizations are invited to share about the programs and services provided in the community. In developing the work plan, the HSC prioritized invitations to agencies whose programs were funded for the first time, did not seek funding, or applied and did not receive funding during the 2023-2024 budget cycle.

Chabad of Kirkland, Center for Jewish Life has been providing services since 2017 in Kirkland. It is the first Jewish center in the area, serving several Eastside communities. Motivated by a profound love for every Jew and spurred by a boundless optimism, Chabad of Kirkland sets into motion a dazzling array of programs and services to educate, inspire, and uplift Jews from all walks of life with unconditional love and acceptance.

Chabad of Kirkland offers the following programming to community members:

- Synagogue Services
- Adult Education
- Summer Camp
- Holiday Celebrations
- Women's Events
- Community Support

Since the center's opening, the Chabad of Kirkland Community Support Project has assisted local families and seniors of all backgrounds with basic needs such as food, clothing, rent and utility assistance, emotional support, and housing stability services. For more information, please visit the [website](#).



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123 5<sup>th</sup> Avenue, Kirkland, WA 98033 425.587.3300  
[www.kirklandwa.gov](http://www.kirklandwa.gov)

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## **MEMORANDUM**

**To:** Human Services Commission

**From:** Lynn Zwaagstra, Director  
Jen Boone, Human Services Manager

**Date:** July 17, 2023

**Subject:** 2024 COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING

## **RECOMMENDATION**

That the Human Services Commission hold a public hearing on the proposed allocation of CDBG funds for 2024 and finalize its recommendations to the City Council.

## **BACKGROUND DISCUSSION**

The primary objective of the federal Community Development Block Grant program is to support the development of viable urban communities by providing decent housing, a suitable living environment via community facilities and public infrastructure, and expanded economic opportunities, principally for persons of low and moderate income. Funds are distributed to communities nationwide on a formula basis. The three areas where CDBG funds can be used are:

- **Capital projects** serving low and moderate income residents;
- **Public service programs** serving low- and moderate-income residents; and
- **Planning and administration** in support of these activities.

As part of the Interlocal agreement with King County, Kirkland must develop a plan for allocating the City's portion of CDBG funds every year. Funds for public service and capital projects must be utilized to benefit those with low to moderate income and be consistent with the King County Consortium Consolidated Housing and Community Development Plan ("Consolidated Plan").

Distribution of Kirkland's portion of CDBG funds are determined by the City Council after receiving a recommendation from the Human Services Commission. For the 2024 CDBG distribution, staff is recommending continuing with the funding as previously distributed.

- \$48,248 for homeless services provided by Congregations for the Homeless. CDBG funds will support the operations of its 24/7 enhanced shelter for men experiencing homelessness on the Eastside at 13668 SE Eastgate Way, Bellevue, WA.
- \$193,227 for A Regional Coalition for Housing (ARCH), who select housing development projects through a separate request for proposal process. The recommendations on developments to be funded will be acted on by the Kirkland City Council at a regular Council meeting in the first quarter of 2024.

- \$43,306 for City of Kirkland, CDBG Program Administration, 123 5<sup>th</sup> Avenue, Kirkland, WA. CDBG funds will be used to support staff who administer the City of Kirkland's CDBG program activities.

For additional information about the CDBG program and 2024 timeline, refer to **Attachment A**.

**Attachment A – 2024 Community Development Block Grant Program Memo and Presentation**



**CITY OF KIRKLAND**  
Department of Parks & Community Services  
123 5<sup>th</sup> Avenue, Kirkland, WA 98033 425.587.3300  
[www.kirklandwa.gov](http://www.kirklandwa.gov)

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## **MEMORANDUM**

**To:** Human Services Commission

**From:** Lynn Zwaagstra, Director  
Jen Boone, Human Services Manager

**Date:** July 17, 2023

**Subject:** 2024 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

## **RECOMMENDATION**

That the Human Services Commission receive a presentation providing an overview of the Community Development Block Grant (CDBG) program and review the proposed distribution of CDBG funds for 2024.

## **BACKGROUND DISCUSSION**

The primary objective of the federal Community Development Block Grant program is to support the development of viable urban communities by providing decent housing, a suitable living environment via community facilities and public infrastructure, and expanded economic opportunities, principally for persons of low and moderate income. Funds are distributed to communities nationwide on a formula basis. The three areas where CDBG funds can be used are:

- **Capital projects** serving low and moderate income residents;
- **Public service programs** serving low- and moderate-income residents; and
- **Planning and administration** in support of these activities.

The City currently receives its CDBG funds through an agreement with King County as part of a CDBG Consortium of 34 cities and towns. The Joint Recommendations Committee (JRC) comprised of officials representing the participating cities, the Sound Cities Association, and King County, advises the County on CDBG funding and program decisions.

Since 2015 the City of Kirkland has chosen the option of participating within the King County Consortium as a Joint Agreement City. With this option the King County Consortium "passes through" a portion of the CDBG funds to larger member cities known as Joint Agreement cities. These cities allocate their portion of the funds to meet locally identified needs through their own allocation process. Efforts are made by the Consortium to coordinate multi-jurisdictional projects with the Joint Agreement cities. In addition to Kirkland, the cities of Burien, Redmond, Renton, and Shoreline are currently Joint Agreement cities within the County Consortium.


As a participating "Joint Agreement City" Kirkland and King County each receive some of the CDBG funds attributable to the City, with each having different responsibilities for program administration. The County retains half of available planning/administration funds to provide contract oversight and satisfy Federal administrative requirements. The City retains the other half of the planning and administration allocation, which helps to pay for City staff to provide the necessary program support. The City also receives a portion of the capital projects and public service programs CDBG funds to allocate towards eligible projects that are selected by the City.

As part of the interlocal agreement with King County, Kirkland must develop a plan for allocating the City's portion of CDBG funds every year. Funds for public services and capital projects must be utilized to benefit those with low to moderate income and be consistent with the King County Consortium Consolidated Housing and Community Development Plan.

At the City of Kirkland, the recipient of the public services dollars is determined within the biennial human services grant process. For that reason, if the service provider is in good standing, the Commission recommends a continued commitment to the same programs in the second year of the biennial budget. To ensure the activities of the provider chosen qualify under federal guidelines, a provider of services to those experiencing homelessness has always been the recipient. The recommended recipient is not favored over other providers. The Human Services Commission determines the total amount of investment in programs which support people experiencing homelessness. Recommendations are prepared for the City Council by the Commission, with staff providing a recommendation of which providers receive City general funds and which agencies receive CDBG dollars.

Distribution of Kirkland's portion of CDBG funds is determined by the City Council through a Council resolution. The timeline for City Council authorization of the funds this year is as follows:

- |          |   |
|----------|---|
| 07/25/23 | Presentation to the Human Services Commission: Overview of the CDBG program and staff proposed recommendations  |
| 08/02/23 | Submit the public notice publicizing the public hearing in the City's newspaper of record, <i>the Seattle Times</i>   |
| 08/22/23 | Human Services Commission Public Hearing <ul style="list-style-type: none"><li>• People in attendance will be given the opportunity to speak to proposed recommendations</li><li>• Any comments received in advance in writing will be shared with the Commission</li></ul> |
| 09/19/23 | Resolution authorizing the recommended distribution of CDBG funds presented to City Council   |
| 10/01/23 | The signed resolution, the Affidavit of Publication from <i>the Seattle Times</i> and other required documents submitted to King County for approval  |

The background features abstract, overlapping green geometric shapes in various shades, including light lime green, medium green, and dark forest green, creating a modern and dynamic feel.

# 2024 Community Development Block Grant (CDBG) Funding

Human Services Commission

July 25, 2023

# COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

- ▶ Definition and Funding Source
- ▶ Urban County Consortium
- ▶ JAC Status
- ▶ 2023 Summary
- ▶ 2024 Allocation
- ▶ Next Steps



# DEFINITION

- Federal funds from the United States Department of Housing and Urban Development (HUD)
- Funds are provided to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low-and moderate-income persons.

# FUNDING FORMULA

- Funds are distributed by formula based upon community need
- Metrics include:
  - Extent of poverty
  - Population
  - Lack of affordable housing
  - Age of housing

# URBAN COUNTY CONSORTIUM

- The King County Housing and Community Development Program (HCD) administers CDBG funds on behalf of King County and participating Cities
  - Exceptions: Auburn, Bellevue, Federal Way, Kent and Seattle receive funds directly from HUD
  - Partially true for the five cities that participate in the Consortium as a Joint Agreement City

# JOINT AGREEMENT CITY

- Joint Agreement Cities (JAC) are jurisdictions large enough to contract directly with HUD but choose to remain part of the consortium.
- Burien, Kirkland, Redmond, Renton and Shoreline
- City of Kirkland became a JAC in 2015

# GOVERNANCE

- Urban Consortium Joint Recommendations Committee (JRC)
  - Inter-jurisdictional body that provides funding recommendations and advice on guidelines and procedures to King County regarding CDBG and other federal, state and local funds
  - Two Joint Agreement Cities serve on the JRC on a rotating basis

# 2023 CONSORTIUM SUMMARY

- 20% Planning & Administration
- 15% Public Services (Human Services)
- 25% Housing Repair
- 40% Capital

**TOTAL: \$5.4 MILLION**

# 2023 SUMMARY: KIRKLAND

- **2023 Entitlement Grant Allocation  
Total: \$392,358**
  - \$164,790: Set-Asides
  - \$227,568: City Allocation for Distribution
  - \$0 carry-over funds
  - \$0 recapture funds

# 2023 SUMMARY: KIRKLAND

- **2023 Set-Aside Totals: \$164,790**
  - County Admin Fee 10%
  - Capital Admin Fee 2%
  - Housing Stability Program 5%
  - Housing Repair Program 25%



# 2023 SUMMARY: KIRKLAND

- **City Distribution Total: \$227,568**
  - Planning and Admin: \$39,236
  - Human Services: \$39,236
  - Capital: \$149,096

# KIRKLAND'S 2024 ESTIMATED ALLOCATION

- \$43,306 for Planning & Administration
- \$48,248 for Public Services/Human Services
- \$193,227 for Capital Projects

**Total for City Distribution: \$284,781**

# NEXT STEPS

- August 22nd: CDBG Public Hearing
- September 19: City Council Approves 2024 Allocation

**QUESTIONS?**

The background features abstract, overlapping geometric shapes in various shades of green, ranging from light lime to dark forest green. These shapes are primarily located on the right side of the slide, creating a modern, layered effect. The rest of the slide is a plain white background.



**CITY OF KIRKLAND**  
**Department of Parks & Community Services**  
**123 Fifth Ave, Kirkland, WA 98033 · 425.587.3300**  
**www.kirklandwa.gov**

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## **MEMORANDUM**

**To:** Human Services Commission

**From:** Lynn Zwaagstra, Director  
Jen Boone, Human Services Manager

**Date:** August 14, 2023

**Subject:** 2023 Human Services Commission Joint Meeting with City Council

## **RECOMMENDATION**

That the Human Services Commission discuss topics for discussion in advance of the joint meeting with City Council, including overview of 2023-24 funding recommendations and priority funding areas under consideration for the 2025-26 human services grant cycle.

## **BACKGROUND DISCUSSION**

The Human Services Commission participates in a joint meeting with City Council ahead of each biennium grants cycle. The joint meeting is an opportunity for the Human Services Commission to interact with City Council directly and share what the group is hearing from a community needs standpoint. Previous topics have focused on funding priority areas the Human Services Commission is considering following presentations from agencies, community organizations, and other service providers. The Commission identifies priority areas ahead of receiving grant applications to ensure alignment with City Council and to establish objective criteria that will advance the highest priorities. The grant requests far exceed the funding available each year so having priority areas established in advance helps the commission with their challenging grant review discussions. The last joint meeting was held on [May 15, 2018](#). Joint meetings did not occur between 2020-2022 due to the pandemic and restrictions around in-person meetings.

The Human Services Commission consistently advocates for additional funding to support human services needs in Kirkland with City Council. The two areas of focus have been supporting ongoing funding for homeless services with a focus on emergency shelter, and additional funding options to increase the human services grants budget.

Staff will lead a discussion with the Commission to identify discussion topics for the upcoming joint meeting scheduled for October 3, 2023. Possible topics include review of the 2023 Work Plan, current funding investments, and summary of presentations received by the Commission. The Human Services Commission may identify additional topics to discuss with City Council. Staff will put together the feedback following the Commission's discussion in a memo for City Council ahead of the joint meeting.