

**CITY OF KIRKLAND  
HUMAN SERVICES COMMISSION  
Minutes Commission Regular Meeting  
May 14, 2024**

**1. CALL TO ORDER**

Chair Jory Hamilton called the meeting to order at 6:35 pm.

**2. ROLL CALL**

Members Present: Commissioners Cristian Liu, Sriram Rajagopalan, Kobey Sage Chew, Chloe Sow, Melantha Jenkins, and Vice Chair Gabriela Lopez-Vazquez.

Commissioner Gildas Cheung joined at 7:08pm.

Staff Present: Jen Boone, Human Services Manager, Regi Schubiger, Youth Services Coordinator, Antoinette Smith, Human Services Coordinator, and Amanda Judd, Human Services Coordinator.

Meeting Recorder: Regi Schubiger, Youth Services Coordinator

**3. LAND ACKNOWLEDGEMENT**

Commissioner Sriram Rajagopalan read the acknowledgment. Commissioner Chloe Sow will read at the May 28<sup>th</sup> meeting and Commissioner Kobey Sage Chew will read at the June 11<sup>th</sup> Special meeting.

**4. APPROVAL OF MINUTES**

Chair Jory Hamilton requested a motion to approve the April 23, 2024 minutes. Commissioner Kobey Sage Chew made an amendment to remove dash from Sage-Chew. Commissioner Sriram Rajagopalan indicated that the title of item 7 was misspelled. Commissioner Melantha Jenkins made a motion for approval with the fore mentioned corrections. Commissioner Cristian Liu seconded. Motion carried (Yes: 7 No: 0).

**5. ITEMS FROM THE AUDIENCE**

None

**6. BUSINESS**

a. Group Expectations Draft Review

Commissioners reviewed the draft list of Group Expectations created at the April 23<sup>rd</sup> meeting. Commissioners requested edits and addition of one expectation.

b. 2025-2026 Grant Application Review Update

Commissioners reviewed the staff recommendation for the application review schedule and number of applications to be reviewed by the group. Follow up conversation regarding 7 applications that were included in staff recommendations for removal from review list will happen at the special meeting on June 11<sup>th</sup>, 2024.

c. 2025-2026 Goal Area 3 and 5 Grant Application Review

Goal Area 3 and 5 applications were reviewed by the Human Services Commission. A total of 14 applications were discussed.

LifeWire – Survivor Advocacy Services, Harborview Medical Center – Abuse and Trauma Counseling Services, Consejo Counseling and Referral Services, King County Sexual Assault Resource Center – Advocacy Services, Crisis Connections – Regional Crisis Line, Indian American Community Services – Crisis Services Program, Crisis Connections – King county 211, Hopelink – Adult Education, and Hero House – Supported Employment were recommended to move forward for funding consideration.

Crisis Connections – Teen Link, Friends of Youth – Youth Employment were put on hold and will be discussed again following Kirkland Youth Council feedback. Bright Early Learning Services – Infant Early Childhood Mental Health, Child Care Financial Assistance, and Child Care Technical Assistance and Training will come back for discussion at a later meeting.

## **7. COMMUNICATIONS**

### **a. Commissioner Reports**

Cristian went to opening of new fire station 27 on Saturday, May 11<sup>th</sup>.

### **b. Staff Reports and Announcements**

Meeting in two weeks, packet will be posted tomorrow. Commissioners are asked to upload reviews by Tuesday, May 28<sup>th</sup> at noon.

## **8. ADJOURNMENT**

Chair Jory Hamilton asked for a motion to adjourn meeting. Commissioner Gildas Cheung motioned and was seconded by Commissioner Melantha Jenkins. Meeting was adjourned at 9:31 pm.