

**CITY OF KIRKLAND
HUMAN SERVICES COMMISSION
Minutes Commission Meeting
February 22, 2022**

1. CALL TO ORDER

Meeting was called to order at 6:37 p.m.

2. ROLL CALL

Members Present: Vice Chair Jonathan Stutz, Commissioners Gabriela Lopez Vazquez, Michelle Alten-Kaehler, Antonio Avila, Marjorie Carlson, Jory Hamilton
Commissioner Laney Brackett, excused
Chair Gildas Cheung joined at 6:45pm

Staff Present: Lynn Zwaagstra, Director, Antoinette Smith, Human Services Coordinator, Leslie Miller, Human Services Supervisor, Jen Boone, Human Services Coordinator

Meeting Recorder: Regi Schubiger, Youth Services Coordinator

3. LAND ACKNOWLEDGEMENT

Commissioner Jory Hamilton read land acknowledgement
Commissioner Marjorie Carlson will read it at the March Commission meeting

4. APPROVE MINUTES

Co-Chair Jonathan Stutz requested a motion to approve the January 25, 2022 minutes as presented. Moved by Commissioner Jory Hamilton, seconded by Antonio Avila.
Motioned carried (Yes: 6 No: 0)

5. ITEMS FROM THE AUDIENCE

None

6. SPECIAL PRESENTATION

The Commission provided feedback to Parks & Community Services Department staff, consultants from BerryDunn and Bureau Veritas after hearing a presentation on the draft Americans with Disabilities Act (ADA) Transition Plan.

7. OLD BUSINESS

a. CDBG Recommendations

Commissioners provided feedback to staff regarding the proposed allocations for the third tranch of COVID-19 Community Development Block Grant funding.

b. 2023-2024 Human Services Grant Application Review Process

Commissioners discussed details regarding their application review process including organization presentations, scheduling of special Commission meetings and equity lens training.

8. Communications

a. Commissioner Reports

Vice Chair Stutz is working with Delbert Richardson to establish non-profit status for his organization The Unspoken Truths. Other Commissioners are welcomed to support Mr. Richardson's work.

Commissioner Carlson will craft a draft letter of Commission support for La Quinta Inn to become Supportive Housing for community members experiencing chronic homelessness.

b. Staff Report

Tonight's meeting is Leslie Miller's last as the Human Services Supervisor. Lynn Zwaagstra will invite Commissioners to the March 14th farewell event.

9. ADJOURNMENT

Chair Gildas Cheung asked for a motion to adjourn. Commissioner Jory Hamilton motioned Antonio Avila seconded. The meeting was adjourned at 8:49 p.m.