

CITY OF KIRKLAND

HUMAN SERVICES COMMISSION

Minutes Commission Regular Meeting

July 26, 2022

1. CALL TO ORDER

Meeting was called to order at 6:37 pm by Chair Gildas Cheung

2. ROLL CALL

Members Present: Commissioners, Jonathan Stutz, Gaby Lopez, Marjorie Carlson, Vice Chair Jory Hamilton and Chair Gildas Cheung

Members Absent: Commissioner Michelle Alten-Kaehler, Commissioner Laney Brackett, Commissioner Antonio Avila

Staff Present: Jen Boone, Human Services Manager, Amanda Judd, Human Services Coordinator, Antoinette Smith, Human Services Coordinator

Meeting Recorder: Regi Schubiger, Youth Services Coordinator

3. LAND ACKNOWLEDGEMENT

Chair Gildas Cheung read the Local Land Acknowledgement. Vice Chair Jory Hamilton will read the acknowledgement for the next meeting on August 10th.

4. APPROVE MINUTES

Chair Gildas Cheung requested a motion to approve the July 20, 2022 minutes as presented. Gaby pointed out that the minutes reflected Ubumwe Women Association's grant application as moving forward, which was incorrect. Chair Gildas Cheung motioned to approve minutes with the amendment. Moved by Vice Chair Jory Hamilton, seconded by Commissioner Jonathan Stutz.

Motioned carried (Yes: 6 No: 0).

5. ITEMS FROM THE AUDIENCE

None

6. OLD BUSINESS

a. Get to Know You Activity

Commissioner Jonathan Stutz led the get to know you activity – “Something interesting you may not know about me.” For the August 10th meeting, Jen Boone will lead the activity.

b. 23-24 Human Services Grant Applications – Goal Area 1 Review

Attain Housing - Stable Home Rental and Move-In Assistance, Congregations for the Homeless - Enhanced Shelter, Eastside Baby Corner - Basic Needs for Children, Friends of Youth - The Landing and Resource Center, Hopelink – Housing, Hopelink - Financial Assistance Resiliency Program, Hopelink - Food Programs, Imagine Housing - Residents Services, LifeWire - Emergency and Transitional Shelter (HSH Apartments), LifeWire - Housing Stability, MAPS - Rent Assistance, Sound Generations - Meals on Wheels, The Sophia Way - Helen's Place, The Sophia Way - Sophia's Place, 4 Tomorrow - Rental, Mortgage and Move-In Assistance, Catholic Community Services of King County - New Bethlehem, Friends of Youth - Transitional Living, Lake Washington Schools Foundation - Pantry Packs, Mary's Place Seattle - Flexible Financial Assistance, Congregations for the Homeless – Housing, Congregations for the Homeless - Rotating Shelter, Eastside Legal Assistance Program - Housing Stability, Friends of Youth - Youth Haven, MAPS - Food and Gas Cards, Essentials First - Community Kits Program, were recommended to move forward for funding.

c. 2023-2024 Updated Application Review Process Timeline

After completing Goal Area 1 in one meeting ahead of schedule, the Commission revisited the timeline. Staff will put together a framework of how to look at funding for the next meeting on August 10th. The Special meeting scheduled for August 31st is cancelled.

7. NEW BUSINESS

Human Services Manager Jen Boone gave an overview of the 2023 Community Development Block Grant program in preparation for the public hearing that will take place at the August 23rd meeting.

8. COMMUNICATIONS

a. Commissioner Reports

Chair Gildas Cheung shared that he spoke with Commissioner Laney Brackett about the commitment of being on the commission and she submitted her resignation today.

b. Staff Reports

Human Services Manager Jen Boone shared that the City activated a cooling center at the Peter Kirk Community Center which will be open Tuesday and Wednesday from 1-8pm for people and cats/dogs (crated or leashed). Thursday and Friday will be determined on Wednesday. Shaded parking will also be available for vehicle residents at City Hall.

8. ADJOURNMENT

Chair Gildas Cheung requested a motion to adjourn. Moved by Commissioner Jory and Commissioner Jonathan seconded. The meeting was adjourned at 8:26 p.m.