

CITY OF KIRKLAND

HUMAN SERVICES COMMISSION

Minutes Commission Regular Meeting

August 10, 2022

1. CALL TO ORDER

Meeting was called to order at 6:45 pm by Vice Chair Jory Hamilton

2. ROLL CALL

Members Present: Commissioners, Jonathan Stutz, Michelle Alten-Kaehler, Gaby Lopez, Vice Chair Jory Hamilton and Chair Gildas Cheung

Members Absent: Commissioners Marjorie Carlson (excused) and Antonio Avila

Staff Present: Lynn Zwaagstra, Parks and Community Services Director, Jen Boone, Human Services Manager

Meeting Recorder: Regi Schubiger, Youth Services Coordinator

3. LAND ACKNOWLEDGEMENT

Vice Chair Jory Hamilton read the Local Land Acknowledgement. Commissioner Gaby Lopez will read the acknowledgement for the next meeting on August 17th.

4. APPROVE MINUTES

Vice Chair Jory Hamilton requested a motion to approve the July 26, 2022, minutes as presented. Moved by Commissioner Gaby Lopez, seconded by Commissioner Jonathan Stutz.

Motioned carried (Yes: 4 No: 0, one abstention).

5. ITEMS FROM THE AUDIENCE

Cindy Drushba had questions about Imagine Housing's grant applications for the 23-24 cycle. Staff reminded the audience member public comment was a time to provide comment, and Commissioners were not able to answer questions. Staff recommended if Cindy had questions about the application to continue the conversation with staff outside of the HSC meeting.

6. OLD BUSINESS

a. Get to Know You Activity

With a delayed start of the meeting, the activity was postponed until the next meeting. For the August 17th meeting, Human Services Manager Jen Boone will lead the activity.

b. 2023-2024 Human Services Grant Recommendations Framework

Human Services Manager Jen Boone overviewed the history of human services grant funding, historical goal area investment levels, revisited Commission priorities, and how to approach structuring grant recommendations for City Council.

Staff will draft recommendations for the base recommendations (Option A) for the August 17th meeting. One-time funding requests (Option B) will be created at next week's meeting.

The areas of additional consideration for staff when structuring recommendations included a focus on programs that serve traditionally underserved populations, inflation considerations of 10-15% for programs receiving funding from 21-22, and youth behavioral health.

c. 2023-2024 Grant Timeline

Human Services Manager Jen Boone revisited the timeline with Commissioners of finalizing grant recommendations and when recommendations go to City Council.

7. COMMUNICATIONS

a. Commissioner Reports

None

b. Staff Reports

None

8. ADJOURNMENT

Chair Gildas Cheung requested a motion to adjourn. Moved by Commissioner Jonathan Stutz and Commissioner Michelle Alten-Kaehler seconded. The meeting was adjourned at 8:23 p.m.