

CITY OF KIRKLAND
HUMAN SERVICES COMMISSION
Minutes Commission Regular Meeting
November 1, 2022

1. CALL TO ORDER

Meeting was called to order at 6:35 pm by Chair Gildas Cheung

2. ROLL CALL

Members Present: Commissioners, Jonathan Stutz, Gabriella Lopez Vazquez, Marjorie Carlson, Vice Chair Jory Hamilton, and Chair Gildas Cheung.

Commissioner Michelle Alten-Kahler, absent

Staff Present: Jen Boone, Human Services Manager, Anny Smith, Human Services Coordinator, Amanda Judd, Human Services Coordinator

Meeting Recorder: Regi Schubiger, Youth Services Coordinator

3. LAND ACKNOWLEDGEMENT

Commissioner Marjorie Carlson read the Local Land Acknowledgement. Vice Chair Jory Hamilton will read the acknowledgement for the next meeting on November 22nd.

4. APPROVE MINUTES

Chair Jory Hamilton requested a motion to approve the September 27,2022 minutes. Motion made by Vice Chair Jory Hamilton and seconded by seconded by Marjorie Carlson

Motioned carried (Yes: 5 No: 0).

5. ITEMS FROM THE AUDIENCE

None

6. BUSINESS ITEMS

- a. 2023-24 Human Services Grant Recommendations Update

Human Services Manager Jen Boone gave an update on the Human Services Grant Recommendations following the City Council special budget study session meeting that occurred on October 25, 2022.

The City Council requested that the Commission provide a forced ranking list for the programs included in Option B and C. Council is supportive of the recommendations but may be unable to fully fund the additional one-time funding request. The Commission's ranked list provides Council with the Commission's highest priorities for 2023-24.

b. Teen Union Building (KTUB) Update

Human Services Manager Jen Boone and Youth Services Coordinator Regi Schubiger provided an update on the future of the Kirkland Teen Union Building (KTUB), including a presentation on the City's vision for its use. City Council has requested that two proposals, one from an external partner and one from the City be presented for consideration. City Council will be presented with both options and is expected to make the final decision in late 2022 or early 2023.

Currently a review committee made up of City staff are reviewing five Request for Proposals that were submitted from local service organizations to determine which proposals will be selected to interview. Simultaneously, staff is working on a city-operated model. At the November 22nd Human Services Commission meeting, Commissioners will be asked for their input on the top proposal(s).

c. 2023 Planning and Meeting Structure

Human Services Manager Jen Boone presented the proposed calendar for 2023 and requested a discussion on the topics and organizations the Commission would like to invite as part of the 2023 meeting calendar.

7. COMMUNICATIONS

a. Reports

An update on the Human Services Commission recruitment was provided by Jen Boone.

Human Services Manager Jen Boone brought up the recent resident/tenant concerns with Imagine Housing.

Commissioner Jonathan Stutz attended the Kirkland Health Fair at Juanita High School on September 27th.

9. ADJOURNMENT

Chair Gildas Cheung requested a motion to adjourn. Moved by Commissioner Jonathan Stutz and seconded by Commissioner Gabriella Lopez Vazquez. The meeting was adjourned at 8:30 p.m.