



Human Services Commission Meeting

Date: May 25, 2021

Time: 6:30 p.m.

Place: Virtual Zoom Meeting -

Webinar ID: [https://kirklandwa-](https://kirklandwa.gov.zoom.us/j/99015843335?pwd=SVk0ZGJsdGVMMWw5MeG1QRGdibzZqdz09)

[gov.zoom.us/j/99015843335?pwd=SVk0ZGJsdGVMMWw5MeG1QRGdibzZqdz09](https://kirklandwa.gov.zoom.us/j/99015843335?pwd=SVk0ZGJsdGVMMWw5MeG1QRGdibzZqdz09)

Passcode: 430356

The commission is directed by the City Council to advise the Parks and Community Services Department, City Manager, and City Council in leading the City's efforts to support a socially sustainable community through health and human services and programs that fulfill the basic needs of all people and enhance the quality of life in our city now and into the future.

AGENDA

	<u>Estimated Time</u>
1. CALL TO ORDER	
2. ROLL CALL	
3. APPROVAL OF MINUTES	5 minutes
a. April 27, 2021	
4. ITEMS FROM THE AUDIENCE	5 minutes
5. SPECIAL PRESENTATIONS	
a. 4 Tomorrow	15 minutes
b. Youth Eastside Services	45 minutes
6. OLD BUSINESS	
a. 2021 Human Services Commission Work Plan	15 minutes
7. COMMUNICATIONS	25 minutes
a. Commissioner Reports	
b. Staff Reports and Announcements	
8. ADJOURNMENT	Estimated meeting completion: 8:20 p.m.

Upcoming Commission Activities:

June 22, 2021 – Human Services Commission Meeting

July 27, 2021 – Human Services Commission Meeting

Alternate Formats: Persons with disabilities may request materials in alternative formats. Persons with hearing impairments may access the Washington State Telecommunications Relay Service at 711.

Title VI: Kirkland's policy is to fully comply with Title VI of the Civil Rights Act by prohibiting discrimination against any person on the basis of race, color, national origin or sex in the provision of benefits and services resulting from its programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with the City.

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CITY OF KIRKLAND HUMAN SERVICES COMMISSION Minutes of Meeting April 27, 2021

1. CALL TO ORDER

Meeting was called to order at: 6:34pm

2. ROLL CALL

Chair Jonathan Stutz, Michelle Alten-Kaehler, David Godfrey, Jory Hamilton, and Max Reisman
Marjorie Carlson arrived at 6:37pm; Gildas Cheung arrived at 6:45pm
Co-Chair Diane Bell absent

Staff Present – Betsy Maxwell, Program Coordinator; Leslie Miller, Human Services Supervisor;
Anny Smith, Human Services Coordinator, Lynn Zwaagstra, Parks & Community Services
Director

Meeting Recorder: Regi Schubiger, Youth Services Coordinator

3. APPROVAL OF MINUTES

a. March 23, 2021

Motion to Approve the March 23, 2021 minutes as presented.

Moved by Commissioner Jory Hamilton, seconded by Commissioner Michelle Alten-Kahler
Motion carried (Yes: 5, No: 0).

4. ITEMS FROM THE AUDIENCE

None

5. PRESENTATIONS

The Commission heard from Helen Banks Routon and Jim McEachran with Eastside Baby
Corner; Courtney Nolen-Viducich with Child Care Resources; and Lalita Uppala with Indian
American Community Services.

6. NEW BUSINESS

a. HSC workplan

The Commission discussed a draft 2021 work plan.

7. COMMUNICATIONS

a. Commissioner Reports

Chairperson Jonathan Stutz is meeting regularly with Deputy City Manager, External Affairs Jim Lopez to discuss matters related to Resolution R-5434.

Commissioner Michelle Alten-Kahler and Chairperson Jonathan Stutz are working on efforts to provide a play area for kids who live at the Velocity Apartments. They will be meeting with Park Board chair to discuss options.

Commissioner Gildas Chueng asked about Kirkland's vaccination rates. Betsy Maxwell stated that the city's percentage are on par with the average for King County. He also raised concern about anti-Asian sentiment.

b. Staff Reports and Announcements

Leslie Miller reviewed the additional investments the Council made to address the homeless crisis.

7. ADJOURNMENT

Chair Jonathan Stutz asked for a motion to adjourn. Commissioner Jory Hamilton motioned; Commissioner Gildas Cheung seconded. Motion carried (Yes: 7, No: 0). The meeting was adjourned at 8:41 p.m.



CITY OF KIRKLAND
Department of Parks and Community Services
123 Fifth Avenue, Kirkland, WA 98033 425.587.3000
www.kirklandwa.gov

MEMORANDUM

To: Human Services Commission

From: Lynn Zwaagstra, Director
Leslie R. Miller, Human Services Supervisor

Date: May 20, 2021

Subject: 4 TOMORROW PRESENTATION

RECOMMENDATION

Staff recommends that the Human Services Commission hear a presentation from the founder of 4 Tomorrow.

BACKGROUND DISCUSSION

Monik Martinez will introduce the Commission to the organization that she and her siblings created to serve the Eastside Spanish speaking community.



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Human Services Commission
Meeting: 5/25/2021
Agenda: Special Presentations
Item#: 5b

MEMORANDUM

To: Human Services Commission

From: Lynn Zwaagstra, Director
Leslie R. Miller, Human Services Supervisor

Date: May 20, 2021

Subject: YOUTH EASTSIDE SERVICES PRESENTATION

RECOMMENDATION

Staff recommends that the Human Services Commission hear a presentation from staff with Youth Eastside Services.

BACKGROUND DISCUSSION

Chief Program Officer, Miguel Messina and Director of Agency Based Behavioral Health, Debbi Halela will present to the Commission. Commission members will have the opportunity to ask questions.



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MEMORANDUM

To: Human Services Commission

From: Lynn Zwaagstra, Director
Leslie R. Miller, Human Services Supervisor

Date: May 20, 2021

Subject: 2021-2022 HUMAN SERVICES COMMISSION WORK PLAN ADOPTION

RECOMMENDATION

Staff recommends that the Human Services Commission review the updated work plan and adopt it

BACKGROUND DISCUSSION

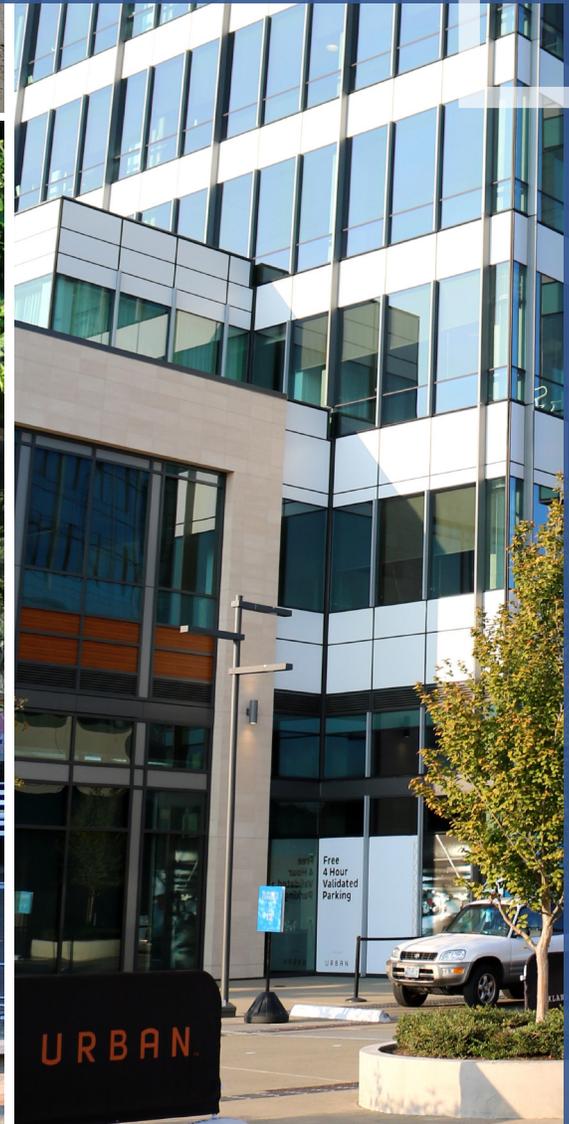
The Commission reviewed a draft work plan at its April 27, 2021 meeting. As discussed at that meeting as an advisory body to City Council, the work plan is based on the priorities set by City Council and the City Manager. Additional work plan items include Human Services Commission projects, and high priority Parks and Community Services Department needs. Since the work plan is shaped in large part by the City work program, it is included as **Attachment A**. Staff updated the work plan based upon Commissioner feedback. An updated Human Services Commission Work Plan for 2021 is included as **Attachment B**.

The approved work plan will be presented to City Council at its June 1, 2021 Study Session.

Attachment A: 2021 Updated Human Services Commission Work Plan



2021-2022 CITY WORK PROGRAM



Protecting and Enhancing Kirkland's
Quality of Life



2021-2022

KIRKLAND WORK PROGRAM

Plan the Work, Work the Plan...

1. Implement R-5434 elements such as non-commissioned emergency responders, police transparency and accountability measures, and community-wide equity and inclusion programs to create a safer and more equitable Kirkland that increases the safety and respect of Black people and reduces systemic racism and poverty.

City Council Goals: Community Safety, Vibrant Neighborhoods, and Supportive Human Services



2. Complete construction and open Fire Station 24 in Juanita with a cross-staffed crew of three firefighter/emergency medical technicians (EMTs) to implement the Fire Strategic Plan.

City Council Goals: Community Safety



3. Adopt a Fire and Emergency Medical Services ballot measure implementation plan, stockpile pandemic personal protective equipment, initiate hiring of new and diverse firefighter/EMTs, complete design of the new Fire Station 27 in Totem Lake, complete design of the renovation of Fire Station 22 in Houghton, and locate and complete a temporary fire station.

City Council Goals: Community Safety and Vibrant Neighborhoods



4. Initiate a supportive housing project in Kirkland, implement significant affordable housing projects at the Kingsgate Park and Ride and in the Totem Lake Urban Center, develop affordable housing priorities for the NE 85th Street Station Area Plan, and adopt and track affordable housing targets for low-income and moderate income residents.

City Council Goals: Attainable Housing and Vibrant Neighborhoods



5. Complete actions and investments to keep Kirkland residents, City staff and City facilities safe during the COVID-19 pandemic, support renewed economic activity, and prepare the City organization and the Kirkland community for recovery.

City Council Goals: Community Safety, Supportive Human Services, Vibrant Neighborhoods, Dependable Infrastructure and Financial Stability





2021-2022

KIRKLAND WORK PROGRAM

Plan the Work, Work the Plan...

- 6.** Complete design and initiate construction of the Juanita Drive and 100th Avenue NE multi-modal transportation projects.

City Council Goals: *Balanced Transportation and Dependable Infrastructure*



- 7.** Complete the Totem Lake Connector, Totem Lake Park, 132nd Square Park and continue capital investments to support growth throughout the City and the Totem Lake Urban Center.

City Council Goals: *Thriving Economy, Balanced Transportation, and Abundant Parks, Open Spaces and Recreational Services*



- 8.** Continue to Partner with Sound Transit, the State Department of Transportation and King County Metro Transit to ensure that investments along I-405 serve Kirkland's mobility needs.

City Council Goals: *Balanced Transportation and Thriving Economy*



- 9.** Complete work for designation of Greater Downtown Kirkland as a Regional Center. Complete a vision statement and placemaking name for the NE 85th St. Station Area Plan that integrates with surrounding neighborhoods and connects with downtown. Complete a Level of Service Benefit and Impact Analysis to inform Council decisions regarding Station Area Plan options and the plan's potential environmental impacts.

City Council Goals: *All*



- 10.** Initiate city-wide outreach and planning efforts to update the Comprehensive Plan, the Transportation Master Plan, the Parks, Recreation and Open Space Plan and related documents to maintain the quality of life in Kirkland.

City Council Goals: *All*



- 11.** Develop an equitable, cost effective 2023-2024 balanced budget that improves the City's future financial outlook while investing in community priorities and retaining Kirkland's AAA credit rating.

City Council Goals: *All*





2021-2022

CITY COUNCIL GOALS

Kirkland's Foundation for the Future

	<p>Inclusive and Equitable Community</p> <p>To protect and serve all those who live in, work in or visit Kirkland without regard for race, religion, color, national origin, gender identity, age, income or economic status, political affiliation, military status, sexual orientation, or physical, mental or sensory ability; strive for equitable access to justice and eliminate systemic barriers to equality.</p>	<p>Abundant Parks, Open Spaces & Recreational Services</p> <p>To provide and maintain natural areas and recreational facilities and opportunities that enhance the health and wellbeing of the community.</p>
	<p>Vibrant Neighborhoods</p> <p>To achieve active neighborhood participation and a high degree of satisfaction with neighborhood services and infrastructure.</p>	<p>Attainable Housing</p> <p>To provide access to housing and encourage the construction and preservation of housing stock that meet a diverse range of incomes and needs.</p>
	<p>Community Safety</p> <p>To provide public safety services through a community-based approach that focuses on prevention of problems and a timely and appropriate response.</p>	<p>Financial Stability</p> <p>To provide a sustainable level of core services that are funded from predictable revenue.</p>
	<p>Supportive Human Services</p> <p>To meet basic human needs, help people through economic and personal crises, help individuals thrive, and strive to remove barriers to allow all equal opportunities to succeed.</p>	<p>Sustainable Environment</p> <p>To protect our natural environment through sustainable goals and practices to meet the needs of community members for a healthy environment and clean energy without compromising the needs of future generations.</p>
	<p>Balanced Transportation</p> <p>To reduce reliance on single occupancy vehicles and improve connectivity and multi-modal mobility in Kirkland in ways that maintain and enhance travel times, safety, health and transportation choices.</p>	<p>Thriving Economy</p> <p>To attract, retain and grow a diverse and stable economic base that supports city revenues, needed goods and services and jobs for community members.</p>
		<p>Dependable Infrastructure</p> <p>To maintain levels of service commensurate with growing community requirements at optimum life-cycle costs.</p>

FOR MORE INFORMATION CONTACT:

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For more about the **City Work Program**, City local government and Legislative Agenda, go to: www.kirklandwa.gov/council

Parks and Community Services: 2021-2022 Work Plan Items for the Human Services Commission

Developed April 2021

Task	Topic	Description	Staff Lead	2021				2022
				Q1	Q2	Q3	Q4	
1	Commitment to Equity	Utilize an equity lens to carry out all work for the City. This includes understanding the inequities in the community, the sources of these inequities and the best practices to address them. Recognizing that building a strong equity lens requires ongoing work, Commission members will engage in training opportunities and personal study.	Miller	X	X	X	X	X
2	Human Services Grants	Review quarterly and annual reports to ensure that agencies are providing services to Eastside residents with positive outcomes.	Miller		X	X	X	X
3	Community Development Block Grant Funds	Provide recommendations to City Council for annual distribution of CDBG funding	Miller			X		
4	Commission Education	Invite local service providers, school officials, and subject matter experts to share best practices and ongoing challenges with meeting community needs.	Miller		X	X	X	X
5	Eastside City Human Services Collaboration	Participate in joint meetings with human services commissions from other Eastside cities.	Miller			X	X	X
6	King County Funding of Human Services	Track Eastside investments of King County initiatives, such as MIDD, Best Starts for Kids, Veterans, Seniors and Human Services Levy and recommend Kirkland advocacy when needed.	Boone			X	X	X
7	Engage internal stakeholders	Collaborate with the City's Youth and Senior Councils to identify and address community needs.	Miller			X	X	X
8	Help make Kirkland a safe, inclusive, welcoming city where all feel they belong	Connect with Kirkland residents who utilize human services to understand their needs. Offer to educate Kirkland residents about the needs of some of their neighbors at Neighborhood Association meetings.	Smith			X	X	X
9	Support Resolution R-5434	Provide feedback on the Human Services Dashboard that provides transparency into the distribution of grant dollars and who benefits. Receive a presentation on the adoption of the Community Responders and provide feedback on how the human services division might support these positions. Ensure that human services grant funding is informed by the priorities of R-5434.	Miller	X	X	X	X	X
10	City equity gap assessment	City project through Chanin Kelly-Rae to assess gaps in equity practices	Shellenbarger		X	X		
11	Youth Services/Youth Council Service Level Updates	Provide input on the Department's efforts to redevelop the Youth Council to create broad youth participation, increase diversity and inclusiveness, and foster civic engagement	Schubiger		X	X		
12	KTUB Briefing	Evaluation of KTUB service levels and non-profit operators	Miller			X	X	
13	PROS Plan Briefings	6-year required plan that serves as the parks and recreation chapter of the City's comprehensive plan	Gardocki		X	X	X	X
14	Community Needs Assessment	Assist the Department with outreach and surveying of community interests	Gardocki		X	X		X
15	ADA Self Evaluation and Transition Plan	Provide input on the parks and recreation facilities assessment for accessibility and corresponding plan to increase accessibility	Gardocki		X	X		X
16	Department diversity and gender equity policy	Provide input in Department's inclusive policy to ensure equitable access to programs and services	Zwaagstra					X